**GLOBAL EXCHANGE SCHOLARSHIP LETTER OF COMMITMENT**

I,.............................................................................(NAME & SURNAME) with Student ID No............................................... have learned/understood my obligations and rights regarding the Global Exchange Program Scholarship that I have been granted within Koç University Global Student Exchange Program from the website of Koç University Office of International Programs and via the e-mails and announcements which were sent to me.

I hereby declare that, as an exchange student, I will complete and hand in all the necessary documents and other information to the Office of International Programs within the given period of time and I am aware of the following rules:

* Students who receive Global Exchange Scholarship are required to take classes equal to at least 15 Koç Credits during the Global Exchange Program.
* Students who are in the Global Exchange Scholarship Program are expected to return with minimum 2,5 / 4.0 GPA. Students with a lower GPA than the minimum might be asked to return the grant.
* If the average grade of all the classes taken in a semester within the scope of the exchange program is below 2.00, all the classes and their grades will be transferred, whether they are pass grades or not.
* If the average grade of all the classes taken within the scope of the exchange program are above 2.00, the student may, if he/she wishes, transfer all the grades of the classes that he/she has taken, or transfer only the credits of the classes that were completed successfully. However, there will not be any partial credit or grade transfers.
* During my participation in the exchange program, I understand that any grant/scholarship provided by the university, whether sourced internally or externally, is only intended to support the period spent abroad, and I acknowledge that it is not sufficient. I understand and commit to the fact that I need to have sufficient personal financial resources to spend my exchange period productively and as comfortably as possible, and I must complete this preparation before the start of the exchange period. I understand and commit that I will not request any grant/scholarship amount other than what has been announced to me by the university. In the event of the cancellation of the exchange program, I understand that I cannot claim any financial losses incurred from Koç University.

**Documents to deliver before going abroad:**

1. Acceptance/Invitation letter from Host University
2. Course Equivalency Form (Signed by the departmental coordinator)
3. IBAN number of TL account at Yapi Kredi Bank (will be asked later)

**Documents to deliver after coming from abroad:**

1. Transcript of Records
2. Confirmation Sheet/Duration Sheet/ Certificate of attendance
3. Course Equivalency form (During/after)
4. KU Transcript After Exchange

Subjects and updates not covered in this commitment letter will be governed by the Koç University Exchange Programs Directive.

I declare and accept that I know if I fail to hand in the above stated information and documents that are required or will later be requested by Koç University Office of International Programs within the given time, a disciplinary investigation about me will be started, legal actions will be taken, and I will be subjected to other penal sanctions (such as the return of the entire scholarship) due to the rules of Global Exchange Scholarship Program.

I hereby accept and declare that I will immediately notify Koc university by registered mail should there be any changes regarding my residence address that might be used to notify me if there are any conflicts regarding this deposition and I am aware that I will be held responsible even if the notification is returned to sender.

# Student

**Name-Surname:**

**Date:**

**Signature:**

# Koç University

**Name-Surname: Dr. Bülent Kılıç, Dean of Students**

**Date:**

**Signature:**