#### APPLICATIONS FOR THE ERASMUS+ STUDY PROGRAM

Erasmus+ Study Mobility first round of applications is open between February 17th and March 10th! Please check the Erasmus+ Study program page for rules and detailed procedures.



# **Application Dates**

The first round of applications are open between **17.02.2023 - 10.03.2023**. The applications will be collected for the Fall 2023 and Spring 2024 Semesters. The second round of applications will be for the Spring 2024 term only, based on the quotas remaining from the first round. For more information on scheduling, please check OIP's <u>Application and Selection Calendar</u>

## **Important: Technical Issues**

Students who are facing technical issues (login or other issues) on KUAPP must submit their contact information and technical issue on this form. OIP will contact the students and assist them to complete their applications. Students who do not fill out the form will not be able to apply.

# **Info Sessions**

We invite our students to join our info sessions to have more information about the program and ask their questions. Sessions will be held online. Please use the links below to join the meetings.

Session 1: Friday, 24.02.2023 – 14:00-15:00 Meeting link
Session 2: Wednesday, 01.03.2023 – 11:00-12:00 Meeting link

Session 3: Monday, 06.03.2023 - 12:00-13:00 Meeting link

## Erasmus+ FAQ

We have gathered the most frequently asked questions by our students and created a new FAQ document to guide our students through the Erasmus+ application process and further steps. We kindly ask our students to read our FAQ document's application process section before completing their applications. You can find the document on our <u>website</u>.

## **Partners & Destinations**

Students are advised to check KU's <u>Institutional Partner List</u> before their application. Please note that the quota information might change due to partner universities' yearly requests and discussions. Please be careful about the following:

Make sure to select the program type as Erasmus+;

- Read the details on partner institutions' web pages such as Departments/Colleges included, quota, Fact Sheet, Course List, Language and GPA requirements, etc.
- Students with KUEPE scores can only apply to universities where "KUEPE 60" is indicated on the partner pages. You can also check KUEPE Accepting Erasmus Partners List on our website's Useful Documents section.
- Please do your research beforehand by checking partner universities' incoming exchange websites and fact sheets as the most important and up-to-date information will be available at those resources. If you have specific questions about partner universities afterwards, you can contact us.
- Please note that you can list up to 6 universities in your preferences while you are making your application. OIP strongly encourages KU students to select more than 1 university during the application process.
- If you have any academic questions related to course equivalency and course transfer procedures, please
  contact your exchange coordinator at your department for more information and academic advising.
  Engineering students are advised to consult their advisors and faculty administrative personnel for course
  planning.

## **Application Requirements**

- The minimum required CGPA is 2.20 for undergraduate and 2.50 for graduate and postgraduate students.
- Students will be able to apply for exchange programs with the following required language scores, even if the language scorecard is expired;
- Koç TOEFL (TOEFL PBT): minimum 550
- TOEFL IBT: minimum 80
   IELTS: minimum 6.5
   KUEPE: minimum 60

**Important:** Please also note that even though expired language scores are accepted during the application phase, partner universities might require a valid language score to accept the students. We highly recommend our students check partner-specific requirements.

## Important note for KUEPE

- Students with KUEPE scores can only be placed in one of the universities indicated on the <u>Partners Accepting KUEPE</u> list. Students can check partner university webpages and see "KUEPE 60" among the exams listed in the language requirement section.
- <u>If students make any other preferences (by selecting universities not mentioned on the list), those preferences will be invalid and will not be considered in the placement.</u>

In addition to this, Graduate students can apply with the GRE Verbal Reasoning (min. 157 is accepted), and GMAT Verbal Session (min. 35 is accepted). If you have further questions about the language requirements, please visit our website to see the announcement.

## **Application Documents**

**Transcript of Records** (Registrar's Office can issue your transcript online and send it to you via e-mail. Please request your transcript on KUSIS and ask the Registrar's Office to send you your transcript. Please upload ALL PAGES of your transcript as <u>one single PDF</u> file. You can also download your transcripts from E-government as a PDF File and upload the document with the official barcode for your application.)

Language Proficiency Test Score (Students who wish to apply using their KUEPE scores will need to take a screenshot of their KUSIS homepage, where KUEPE scores are shown. If students have any technical issues with screening their KUEPE results on their KUSIS homepage, they must contact the IT department to solve the issue. Students can also contact the Registrar's Office and English Language Center to get their KUEPE results as well.) Students applying with their TOEFL or IELTS scores must submit an official document, screenshots will not be accepted.

## Photo

**Supervision Confirmation Letter for PhD Students** (PhD students who would like to conduct research activities during their exchange must provide a confirmation letter to show that their research activities will be supervised at the host institution. PhD students may contact OIP for further information)

Special Needs Statement & Proving documents (if applicable)

Substitutive documents for children of the martyr and veteran people (if applicable)

Substitutive documents for students who are covered by 2828 numbered Social Services Law or 5395 numbered Child Protection Law (if applicable)

#### **Placement Criteria**

- 50% of your CGPA and 50% of your Language Score
- Previous participation in any Erasmus+ program in the same study cycle: -10 points
- Students with special needs receive +10 points if proving documents are provided in the application.
- Children of martyrs and veterans receive +15 points if proving documents are provided in the application.
- Students who are covered by 2828 numbered Social Services Law or 5395 numbered Child Protection Law receive +10 points if proving documents are provided in the application.
- Students who want to participate in mobility programs in their birth country receive -10 points.
- Not attending the required orientation/pre-departure orientations organized by OIP in previous Erasmus+ mobility exchange experience will result in a deduction of 5 points.
- Not notifying OIP about the participation after being selected for the program in the previous applications will
  cause -10 points in this round of applications.
- Applying to multiple Erasmus+ programs at the same time will cause in -10 points in one of the programs that students choose.

**Important Update due to Earthquakes:** Students who are affected or whose 1st and 2nd degree\* relatives are affected by the earthquakes are eligible to receive +10 points in the applications, by submitting the documents required (proving documents that indicate they were affected by the earthquakes).
\*1st degree: mother, father, children; 2nd degree: siblings, grandparents, grandchildren

## **How to Apply**

**NEW:** Students will be **required** to submit their applications through <a href="http://erasmusbasvuru.ua.gov.tr/">http://erasmusbasvuru.ua.gov.tr/</a> as well. A quide for the e-government application will be provided later on.

- The application system will open on February 17<sup>th</sup>.
- The online application is made via <a href="https://kuapp.ku.edu.tr">https://kuapp.ku.edu.tr</a> (The application system will be open on February 17th for Erasmus+ Study applications) and <a href="https://erasmusbasvuru.ua.qov.tr/">http://erasmusbasvuru.ua.qov.tr/</a>.
- Upload scanned or digital copies of the application documents onto both Kuapp and Erasmusbasvuru.gov.tr. Please make sure you upload the most up-to-date and correct application documents onto the system.
- We highly recommend our students complete their applications a few days before the application deadline to avoid any complications or system errors.

## **Erasmus+ Grant**

The erasmus+ Study program provides a monthly stipend to students based on the table below. OIP holds the right to determine the students who are eligible and the duration for the grant based on the budget allocated to Koc University.

The budget for the next academic year will be announced by the Turkish National Agency in August and selected students will be notified about the grant allocation after the budget is announced. Students will receive information about their grant allocation result in September. Our office cannot disclose any information about the grants before the announcement by the Turkish National Agency is made. We strongly recommend our students to pay attention to this point and make their applications accordingly.

Countries In accordance with Daily Expenses	Host Countries	Monthly Study Mobility Grant (€)
1st and 2nd Group Program	Germany, Austria, Belgium, Denmark, Finland, France, Cyprus, Netherlands, Ireland,	600
Countries	Spain, Sweden, Italy, Iceland,	

Countries In accordance with Daily Expenses	Host Countries	Monthly Study Mobility Grant (€)
	Lichtenstein, Luxembourg, Malta, Norway, Portugal, Greece	
3rd Group Program Countries	Bulgaria, Czech Republic, Estonia, Croatia, Macedonia, Lithuania, Latvia, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia	450

## **Inclusion Support: Additional Grant for Participants with Special Needs**

The allowances are offered when disabilities or health conditions lead to additional mobility costs, which exceed the maximum grant allocations allowed and which cannot be recovered from other sources. The grant covers approved actual costs. The participant should contact OIP for the additional grant application.

## **Additional Grant Opportunity for Students with Financial Needs**

This part is only applicable to students who hold Turkish citizenship.

Economically disadvantaged students who are selected for the Study Mobility will be paid an extra grant of  $250 \in$  per month from the study mobility budget, in addition to the amount of monthly grant specified in the grant table.

- Students who are covered by the 2828 numbered Social Services Law (official proving document is needed)
- Students who are covered by the 5395 numbered Child Protection Law
- Students who receive orphan's pension (official proving document is needed)
- Children of martyrs and veterans (official proving document is needed)
- The student or the student's parents receive financial aid (muhtaçlık aylığı)

(In order to benefit from the additional grant, during the application phase, the student must submit the document indicating either the student or the student's parents receive financial aid from municipalities, public institutions such as Ministries, Social Welfare and Solidarity Foundations, T.R. Directorate General of Foundations, Turkish Red Crescent, Ministry of Interior Disaster and Emergency Management Presidency (AFAD). Information regarding the way and the period in which the document is to be submitted to OIP will be announced to the students in the program announcements and/or via e-mails by OIP)

## **NEW: Green Travel Grant**

With the new Erasmus+ Program students are encouraged to use low-emissions means of transport for the main part of the travel, such as bus, train or car-pooling.

Students who will use these means of transport will receive a single contribution of 50 EUR as a top-up amount to the individual support and up to 4 days of extra grant to cover travel days for a return trip, if relevant.

At the end of the mobility, students are obliged to present documents (bus ticket, train ticket etc.) proving that the green travel has taken place.

Zero-grant students are not eligible for the green travel grant.

## NEW: Train instead of Plane (TIP) Scheme for UNIC Universities

Students who will study at one of <u>UNIC Partners</u> and use the train to travel to the host destination will be eligible for applying for UNIC Train Instead of Plane (TIP) scheme.

For detailed information about the scheme please visit: Go Green: Train Instead Plane

## **Zero Grant Participation**

Students are able to participate in the Erasmus+ Study program without receiving a grant. However, it should be noted that the students have to go through the same application & selection procedures and submit the required documents (before-during-after mobility) to OIP.

Please check the Erasmus+ Exchange <u>program page</u> for rules and detailed procedures.

## **Contact Us**

Please send an e-mail to <a href="mailto:outgoing@ku.edu.tr">outgoing@ku.edu.tr</a> if you have any questions about the program. You can also contact our Outgoing Student Advisors by booking an appointment during their office hours. You can use audio or video call on Google Meet for advising on exchange programs. To book an appointment with our outgoing advisors please click <a href="mailto:here">here</a>.

Sincerely,

Office of International Programs