Application Documents	
Documents to be uploaded on KUAPP for application:	
CV in English	
Letter of Motivation* and potential impact	
*Participants are expected to provide detailed explanations about their motivation for participating in the program and their expectations from the program. The content must include what they think the program will add to them, what contributions they think it will make to their career or personal development. If there is a partner they are interested in, they can also share the details on their plans.	
Special Needs Statement (if applicable)	
For Administrative Staff members only:	
Confirmation letter stating you can participate in the Erasmus+ training mobility program for the proposed date/duration, signed by your supervisor.	
English Language Certificate for administrative staff (one of the following should be submitted with the application)	
The staff member who studied at English taught university can present a copy of her/his diploma	
The staff member who took an English proficiency test by HR can present the result of that test	
The staff member with no language proficiency test score/document can ask for an online English exam provided by OIP by contacting our team, during the application term.	