

Learning agreement

The Learning Agreement should be filled out on computer!

The Learning Agreement filled out by hand will be not accepted and the student will have to prepare the document again!

Learning Agreement Before the Mobility



Higher Education
Learning Agreement for Studies
Student's name

Student	Last name (s)	First name (s)	Date of birth	Nationality	Sex [M/F]	Academic year	Study cycle	Subject area
							Bachelor/Master /Doctorate	
Sending Institution	Name	Faculty	Erasmus code	Department	Address	Country	Contact person name	Contact person e-mail / phone
	Koc University		TR ISTANBU17		Koc University, Office of International Programs, Bumeli Feneri Yolu, 34450 Sarıyer, Istanbul	Turkey, TR	Burcu Sarsilmaz Cosan	partner@ku.edu.tr
Receiving Institution	Name	Faculty	Erasmus code	Department	Address	Country, Country code	Contact person name	Contact person e-mail / phone

Information about student

Information about partner university

Erasmus code of the host university (you can find it on line)

The coordinator at partner university

Student's name

You can find it on line
http://ec.europa.eu/education/resources/international-standard-classification-education-fields_en

Learning Agreement Before the Mobility

The courses which you will take at partner university

Study Programme at Receiving Institution

Planned period of the mobility: from [month/year] to [month/year]

Table A Before the mobility	Component code (if any)	Component title (as indicated in the course catalogue at the receiving institution)	Semester [e.g. autumn / spring/ term]	Number of ECTS credits (or equivalent) to be awarded by the receiving institution upon successful completion
				Total: ...

Start and end dates of the mobility

The ECTS credits of each course

Total ECTS credits

The level of language competence in _____ [the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: A1
 A2 B1 B2 C1 C2 Native speaker

Name of the Language

Tick your language level

Learning Agreement Before the Mobility

Recognition at Sending Institution				
Table B Before the mobility	Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Semester [e.g. autumn / spring / term]	Number of ECTS credits (or equivalent) for the group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad
				Total: ...
Provisions applying if the student does not complete successfully some educational components: <i>[web link to the relevant information]</i>				

Corresponding
courses at Koç
University

The Koç
credits of
each course

Total Koç
credits

NB: Make sure that you upload the Course Equivalency Form for Exchange Programs, signed by your academic coordinator, to the KUSIS and handed in the copy to OIP office !!!

Learning Agreement Before the Mobility

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in Partner Countries). The sending institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table C. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Commitment	Name	Function	Phone number	Email	Date	Signature
Student		<i>Student</i>				
Responsible person at the Sending Institution		<i>Departmental Coordinator</i>				
Responsible person at the Sending Institution	Yiğit Sayın	<i>Institutional Coordinator</i>				
Responsible person at the Receiving Institution						

Student's information

Information about academic coordinator at Koç

Signature of the student

Signature of academic coordinator at Koç

Information about coordinator at partner university

Signature of coordinator at partner university

You can find the information about your academic coordinator at Koç on our web page:
<https://oip.ku.edu.tr/?q=academic-coordinators>

Learning Agreement During the Mobility

(Only if there is any changes in the courses)

During Mobility

Exceptional changes to Table A <small>(to be approved by e-mail or signature by the student, the responsible person in the sending institution and the responsible person in the receiving institution)</small>						
Table A bis During the mobility	Component code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent) to be awarded by the receiving institution upon successful completion of the component
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		

The courses
which you
Add or
Delete at
Partner
University

The ECTS
credits of
each course

Tick it if the
course is
Deleted

Tick it if the
course is
Added

Learning Agreement During the Mobility

(Only if there is any changes in the courses)

Exceptional changes to Table B (to be approved by e-mail or signature by the student and the responsible person in the sending institution)						
Table B bis During the mobility	Component code (if any)	Component title (as indicated in the course catalogue) at the sending institution	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent) for the group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad
			<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		

The equivalent courses which you Add or Delete at Koç University

The Koç credits of each course

Tick it if the course is Deleted

Tick it if the course is Added

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Responsible person at the Sending Institution	Yiğit Sayın	<i>Institutional Coordinator</i>				
Responsible person at the Receiving Institution						

Student's information

Information about academic coordinator at Koç

Signature of the student

Signature of academic coordinator at Koç

Information about coordinator at partner university

Signature of coordinator at partner university

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Learning Agreement After the Mobility

After Mobility

Academic Outcomes at Receiving Institution

Start and end dates of the study period: from [day/month/year] to [day/month/year]

Table C After the mobility	Component code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Was the component successfully completed by the student? [Yes/No]	Number of ECTS credits (or equivalent)	Receiving Institution Grade
				Total: ...	

Start and end dates of the mobility

The grades indicate at your Transcript of Records

The ECTS credits of each course

Total achieved ECTS credits

Put Yes if you Passed the course, and No if you Failed the course

All courses which you took at partner university

Learning Agreement After the Mobility

Start and end dates of the mobility

Recognition Outcomes at Sending Institution

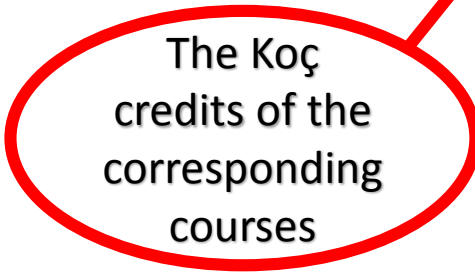
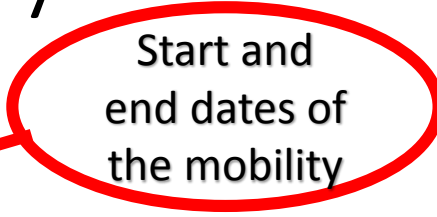
Start and end dates of the study period: from [day/month/year] to [day/month/year]

Component code (if any)	Title of recognised component (as indicated in the course catalogue) at the sending institution	Number of ECTS credits	Sending Institution Grade (if applicable)
		Total: ...	

Corresponding courses at Koç University

The Koç credits of the corresponding courses

Total Transferred Koç credits



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Information about academic coordinator at Koç

Signature of the student

Signature of academic coordinator at Koç

Information about coordinator at partner university

Signature of coordinator at partner university

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