



GET TO KNOW THE DORM LIFE!

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HOW CAN I MAKE MY ON-CAMPUS HOUSING APPLICATION AND FEE PAYMENT?

Information is provided to Incoming Exchange Students by the Office of International Programs (OIP) once everything is set by the Dormitory Management (room types, fees etc.). We kindly ask you to wait until you hear from OIP about on-campus housing.



HOW CAN I CONTACT KOC UNIVERSITY'S HOUSING OFFICE?

You can send an e-mail to housing@ku.edu.tr and Cc incoming@ku.edu.tr so that, as OIP, we can follow up and step in if necessary.

CAN YOU PROVIDE SOME INFORMATION ABOUT THE WEST CAMPUS?

The West Campus is located at a distance of 2.5 km to Rumelifeneri Campus. During the academic year, free shuttle services connect both campuses on a 24/7 basis. There are seven dormitory buildings at the West Campus in total. There are 204 double, 116 single, and 240 triple rooms*. The West Campus also contains an indoors semi-olympic swimming pool, cafeteria, cafe, student center, billiard / game hall, study hall, fitness and dance hall. Moreover, there is a 24/7 operational Medical Center and ambulance services.

*Room types are subject to change in Fall 2020 due to COVID-19.





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WHO HAS PRIORITY DURING DORM ALLOCATIONS?

Scholarship and exchange students have priority during dorm allocations.

WHAT DO THE DORM FEES COVER?

The dorm fees cover accommodation in the assigned room, cleaning services, heating, lighting, hot water, the use of shared spaces (laundry, kitchen, computers at the study rooms etc.), and unlimited internet connection services. They do not cover transportation, food etc.



CAN I CANCEL MY ROOM BOOKING BEFORE THE SEMESTER BEGINS?

Students who wish to cancel on-campus housing application and receive a full refund should make an official request for cancellation and send an email before the deadline to housing@ku.edu.tr. You will be informed about the deadline for room cancellation before the applications are open.



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DOES KOC UNIVERSITY OR OIP ASSIST INCOMING EXCHANGE STUDENTS WITH THE OFF-CAMPUS HOUSING OPTIONS?

Koç University and OIP are not involved with the off-campus housing. However, you can check the link below for our International Community Office's suggestions:
<https://ico.ku.edu.tr/wp-content/uploads/2019/08/Off-Campus-Housing.pdf>

SHOULD I PERFORM SOME SPECIFIC PROCEDURE AS I CHECK IN TO MY ROOM FOR THE FIRST TIME?

Upon checking into the room for the first time, students should check the fixtures in the room, and report any broken, damaged or missing materials to the Dormitories and Accommodation Directorate. The cost of any damaged / missing materials are identified after the student's check out, and shall be deducted off the student's security deposit.



WHEN CAN I CHECK IN AND CHECK OUT?

Dormitory check-in and check-out dates are defined by the Housing Directorate Office according to the Academic Calendar. Check-in is possible any time of the day (24-hour check-in). Students have to sign a Dormitory Contract and pay the dorm fee to check-in. Check in procedure should be completed within 3 days after dormitory opening day.





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CAN I CHOOSE MY ROOMMATE DURING THE APPLICATION?

Incoming exchange students are usually assigned to a room with a local student for a richer exchange program experience. However, if you have a specific case, you can send an e-mail to housing@ku.edu.tr (*incoming@ku.edu.tr* in Cc).



CAN I CHANGE MY ROOM IF I DON'T GET ALONG WITH MY ROOMMATE?

Your request will be evaluated within the bounds of possibility. There are no room changes during the first 2 weeks of semester, and you cannot make more than 1 change per semester.

IS THERE WIRELESS INTERNET CONNECTION AT THE DORMS?

All dorm buildings offer unlimited wireless internet connection. You need to configure your laptops and smart phones to access the wireless internet connection.



CAN WE ORDER FOOD FROM OUTSIDE THE CAMPUS, FROM PROVIDERS OTHER THAN THE CATERING FIRMS AT THE SCHOOL?

Our students can order food from outside the campus, on a 24/7 basis.





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WHAT SHOULD I BRING IN, ASIDE FROM MY PERSONAL BELONGINGS, AS I ARRIVE TO SETTLE IN MY DORM ROOM?

The dorm rooms are equipped with beds, undersheet, bed furniture, wardrobe, desk and chair, refrigerator, phone, and reading light. Our students can also get pillows and blankets from the storage unit, by filling out the fixtures delivery form.



HOW CAN I USE THE WASHING MACHINES AT THE DORMITORIES?

All dorm buildings located in both campuses have laundries. The washing machines / driers as well as the irons provided in the laundries are available freely for the use of the students residing in that building. The students supply their own detergent.

ARE THERE KITCHENS IN THE DORM BUILDINGS?

Kitchens are provided in all buildings in the Rumelifeneri Campus. At the West Campus, one big kitchen is available for all students, allowing simultaneous use by a large number of students. It is located on the ground floor of the B1 building.



ARE THERE REFRIGERATORS IN DORM ROOMS?

All dorm rooms are equipped with refrigerators.



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WHAT SHOULD I DO IF I LOSE MY ROOM KEY?

You need to fill in a “Lost Key Form” in the accommodation office, in case the room card is lost, broken or out of order. A fine of 40 TL is deducted from your dorm deposit for the lost or broken card and the card is replaced with a new one.



WHAT SHOULD I DO IF I COME ACROSS WITH A MAINTENANCE ISSUE?

You can report faults related to your room by opening a work order to the relevant units via the <https://trackit.ku.edu.tr/page.C-TRACKIT> for electrical, mechanical and construction problems; telephone, internet, printer etc. You can create IT-TRACKIT for the problems.



WHAT SHOULD I DO WITH THE FIXTURES THAT I DON'T NEED IN MY ROOM?

You can hand in such fixtures to our cleaning staff by filling in a form. This form can be obtained from the Dorms Office.





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IS THERE ANY FACILITY I CAN CONTACT IN CASE I HAVE A MEDICAL PROBLEM?

Both campuses have Health Centers, where physicians and nurses provide services 24 hours a day. Students who are registered at Koç University can call 1100 ext. at the main campus, and 7000 ext. at the Western Campus, to contact the Health Center for any medical emergency they have. The ambulance at the Health Center is used for transfers to hospitals when required.



HOW CAN I GO TO THE CITY CENTER?

You can get detailed information on www.ku.edu.tr, using the tabs "Campus > Transportation Services > Shuttle Schedules". Paid shuttles operate between Haciosman Metro Station and the Campus. Furthermore, there are private minibus services running between Haciosman Metro Station and the Campus, as well as municipal city buses the schedules of which are again shown on the Shuttle Schedules page. There are free shuttles running between the Western Campus and Rumelifeneri Campus 7 days a week, 24 hours a day.

CAN MY RELATIVES OR FRIENDS STAY IN MY ROOM?

Guests cannot be hosted in students' rooms. In case of emergency, only family members can stay in one of our guesthouses up to 3 nights by paying a nightly rate.

CAN I HAVE A PET AT THE DORM?

No pets are allowed at KU dorms.





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IN CASE I AM ALLOCATED INTO A ROOM WHICH IS DIFFERENT FROM MY STATED PREFERENCE, WHAT CAN I DO TO SWITCH TO ANOTHER ROOM?

The students who wish to change their room can submit their request via KUSIS, using the "Main Menu > Dormitory > Requests" tabs. The requests to change rooms are fulfilled based on availability; no guarantees are given regarding the availability of the rooms.



CAN I POST ANY BANNER, POSTER, ANNOUNCEMENT, PICTURE ETC. IN MY ROOM OR DORM?

It is forbidden to post banners, posters, announcements, pictures etc. unless you get approvals from the Housing Directorate.



I AM HAVING SOME ISSUES REGARDING THE BUILDING / FLOOR I AM STAYING IN. WITH WHOM SHOULD I CONTACT FOR SOLUTIONS TO THESE PROBLEMS?

We have a Resident Assistant (RA) assigned to each dormitory. The RAs are the students who provide a channel for the communications between the students and the Dormitories and Accommodation Directorate. First of all, you can ask assistance from the RA assigned to your building. You can also consult with the Dormitory Officer assigned to your building, for any problems you wouldn't be disclosing to RA, given the subject matter. At times your Dormitory Officer is not available on campus, you can call the Dormitories and Accommodation Directorate and ask for help, create a h-trackit ticket, or communicate your problem by sending an e-mail to the address housing@ku.edu.tr.



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WHAT HAPPENS WHEN I DISOBEY DORM RULES AND REGULATIONS?

Appropriate warnings and penalties are issued according to "KOC UNIVERSITY DORMITORY GUIDELINES".

WHAT SHOULD I DO FOR THE CHECK OUT?

Students have to inform the Dorms Office at least a few hours before the check out. Then a room inspection is done by the Dorm Head. Students check out by signing check out forms and return the room key. Whole responsibility of inspection results and additional costs belong to residents, if they leave without a notice.



IN WHAT CASES DEDUCTION OR DEPOSIT WITHHOLD IS APPLICABLE?

Students whose rooms have been damaged will receive either a portion of their original deposit or will have their deposit withheld completely. Also, students who fail to complete all steps of the move-out procedure will have their full deposits withheld.





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IS THERE A STORAGE FACILITY WHERE I CAN LEAVE MY EXTRA BELONGINGS?

There is a storeroom in building S for those needs. Students can leave only one parcel in the storeroom and they have to collect it before the new semester. Housing Directorate cannot be held responsible for parcels not collected on time.



CAN I STAY IN THE DORM DURING SUMMER HOLIDAY IF I AM AN INCOMING EXCHANGE STUDENT IN SPRING SEMESTER?

Only summer school students can stay in the dorms during summer. Students, working for a special project within Koc University can also stay, if they can certify this.

