



# ERASMUS+ WORLDWIDE

2019-2020 Academic Year  
Study Mobility





# ERASMUS+ WORLDWIDE

## ALSO KNOWN AS;

- INTERNATIONAL CREDIT MOBILITY
- ICM
- KA107





# ERASMUS+ WORLDWIDE

- **What is Erasmus+ Worldwide?**
- Study and staff mobility between Erasmus+ Programme Countries and Partner Countries.
- Programme Countries: 28 EU countries, Iceland, Lichtenstein, Norway, Macedonia and Turkey.
- Partner Countries: Group of countries based on regions other than programme countries.





# ERASMUS+ WORLDWIDE PARTNERS

Country	University	Departments	Quota
Egypt	American University of Cairo	All undergraduate and graduate departments* (except for Nursing and Medicine)	1
Ghana	University of Ghana	Only PhD students (GSB, GSSSH, GSSE, GSHS)	1
Cambodia	Royal University of Phnom Penh	Only PhD students (GSSSH, GSSE)	1
Russia	St. Petersburg State University	CASE, GSB (BA, MA and PhD students)	2**
	Higher School of Economics (Moscow & St. Petersburg campuses)	All undergraduate & graduate departments* (except for BA in Law, Nursing, Medicine and GSHS)	
Vietnam	Vietnam National University, Hanoi	Only PhD students (GSB, GSSSH, GSSE)	2





# APPLICATION

Done via <https://kuapp.ku.edu.tr>

Dates of application: 10/12/18 - 04/01/19

- Undergraduate students must have completed at least one academic year and graduate students must have completed at least one semester and have a valid CGPA score.
- Full degree student, who has not completed the required studies (credits) for graduation/degree and has at least 30 ECTS credit load. Credit overload is also possible but faculty consent should be received.
- Undergraduate students should have at least **2,2 CGPA**, Graduate students should have at least **2,5 CGPA**.
- Required English Proficiency Score is min. 80 TOEFL (IBT) or min. 550 Koç Institutional TOEFL or min. 6.5 IELTS. However, check partner university requirements.
- The student must not have been on an Erasmus+ exchange for more than a total of 12 months per study cycle (Bachelor's, Master's and research studies are counted separately)
- **PhD students:** Must have identified a potential supervisor at the host institution





# APPLICATION DOCUMENTS

Document Type	Mandatory/ If applicable
Transcript of Records	Mandatory
Language Score card (must be valid for 2 yrs)	Mandatory
Special Needs Statement & Proving documents	If applicable
Substitutive documents for children of martyr and veteran people	If applicable
Substitutive documents for students who are covered by the 2828 numbered Social Services Law	If applicable







# SELECTION

Selection is done based on 50% Academic achievement + 50% Language score.

Criteria	Points
Previous participation in Erasmus+ program	-10 points
Students with special needs	+5 points
Children of martyr and veteran people receive	+5 points
Students who are covered by the 2828 numbered Social Services Law	+5 points
Participation in birth country	-5 Points





# ANNOUNCEMENT OF RESULTS

- Erasmus+ Worldwide Exchange placement results are announced:
  - on the Kuapp system:
- **"Coordinator Approved"** notification on your KUAPP account means; your documents are checked and approved. It does not mean that you are selected for now.
- If your status has been changed to **"Accepted"**, congratulations! The school you have been placed into must be seen on the system.
- If your status has been changed to **"Substitute"**, you are wait-listed for all of your school preferences, not just for one that we have determined randomly. These people will be placed after the students who have already been placed do not turn their contracts in the office and therefore declare that they reject their selected mobility.
  - on OIP's website
  - via e-mail
  - OIP board







# AFTER PLACEMENT

- Only students who have signed and submitted the [Student Commitment Form \[Taahhütname\]](#) until the given deadline will be nominated to their host institutions by our Office.
- To cancel your application after submitting the Student Commitment Form, you need to bring a [petition](#) to the office.





# NOMINATION & APPLICATION to HOST UNIVERSITY

- Being placed into an Erasmus+ ICM partner school does not guarantee your eventual acceptance from the host university. The partner universities reserve the right to accept/reject student applications for exchange. Your acceptance will be valid only after their confirmation.
- Nominations are conducted by our Office. You are not required to do anything for the nomination process except submitting your Student Commitment Form to the office.
- An eligibility check is done before nominating a student.
- Please note that nominations take time and that fall students are nominated before spring students.





# NOMINATION & APPLICATION to HOST UNIVERSITY

- The requirements for application may vary for each institution.
- Students are responsible for checking the host institution's website for any information that might be useful for the application procedure. Partner institutions sometimes post necessary information on their websites instead of sending e-mails.
- Obtain, complete and send the "Application Form" of your host institution before the application deadline.
- Any late application or missing document risks your admission.
- Students do not pay the tuition fee to the partner university during their exchange term. The other expenses are expected to be paid by student (housing or travel or book expenses, application fee, etc.).







# NOMINATION & APPLICATION to HOST UNIVERSITY



- If you do not have a passport, get an official student letter via e-devlet. You may use it for passport fee exemption.
- Expect to receive your Letter of Acceptance [Kabul Mektubu] from your host institution no later than two months prior to your departure date.
- Visa: Please make sure that you know the visa application requirements for that country.
- Consulates often require a Letter of Acceptance (signed and stamped) and a letter proving your financial capacity.





# GRANT

Erasmus+ Worldwide Study program provides monthly stipend as well as travel grant to selected participants. Koç University student going to a partner country receives **700€ per month**.

## Travel Grant

Distance	Travel Grant
20-99 km	20 €
100-499 km	180 €
500-1999 km	275 €
2000- 2999 km	360 €
3000-3999 km	530 €
4000- 7999 km	820 €
8000 km an above	1.500 €





# GRANT DEDUCTION & REPAYMENT

- When participant completed the 19-11 ECTS course load successfully, 30% of the grant based on total duration of mobility shall be deducted. When participant completed the 10-0 ECTS course load successfully, the grant that has been paid before the mobility shall be refunded by the student.
- If the participant does not complete the required after mobility documents in line with the terms of the agreement, 30% of the grant based on total duration of mobility shall be deducted.
- If the participant does not submit the partner university transcript of records and approved certificate of participation which are the proof for fulfillment of the mobility, the grant that has been paid before shall be refunded by the student.
- If the participant does not complete the online final report after mobility, 5% of the grant based on total duration of mobility shall be deducted.
- If a participant fails to submit and complete all the required paperwork to Koc University on time, the participant will be obliged to pay the grant received (70%) back to Koc University.







# GRANT DEDUCTION & REPAYMENT

- If a student leaves the host organization/country for more than 7 days (including weekends, excluding official holidays and breaks), student is not paid for that duration. If the student was paid for those days, then he/she is asked to return that amount to Koc University.
- If a student returns home country before the end of the mobility period and/or before the min. required duration (min. 3 months), then sanctions regarding the Erasmus+ Worldwide grant will be implemented.
- If there is a “Force Majeure” situation, student should immediately get in touch with OIP and OIP will seek Turkish National Agency’s advice and approval on the matter. If Turkish National Agency approves the situation as “Force Majeure”, then OIP will inform the student and the student will be able to return home before the end of the mobility period. The student will only receive the grant for valid days of mobility. If the student returns home without getting in touch with OIP first, then the mobility will be considered as invalid and the student will be asked to return the initial grant (70%) back to Koc University.





# DISABILITY GRANT

- Additional grants are available for students with disabilities and health conditions wishing to participate in an Erasmus+ placement and where participation would not be possible without extra financial support.
- The allowance is offered when disabilities or health conditions lead to additional mobility costs, which exceed the maximum grant allocations allowed, and which cannot be recovered from other sources. The grant covers approved actual costs.
- Applications for the Erasmus Disability Grant must be submitted to OIP prior to the start of the mobility.





# ZERO-GRANT PARTICIPATION

Students are able to participate in Erasmus+ Worldwide Study program without receiving a grant.

However, it should be noted that the students have to go through the same application & selection procedures and also submit the required documents (before-during-after mobility) to OIP after they are placed to a host university.





# DURATION of MOBILITY

Study mobility should be minimum 3 months, maximum 12 months. KU students usually are able to spend a semester (3 to 5 months) at one of the partner universities.

## Extension of Mobility

- Semester extension can only take place from Fall to Spring.
- The student cannot extend his/her term as a “zero-grant” student. Mobility should be fully funded. If Koç University does not have enough budget left for a partner country, extension is not be approved.

## Interruption of Mobility

- Semester breaks and official holidays **are not** counted as interruption.
- In case the mobility is interrupted due to a **force majeure**, the grant is paid just for the actualized period of the mobility if the force majeure is documented.
- If the mobility is interrupted without any force majeure, the mobility is cancelled and the grant already paid has to be fully refunded (70% of the total grant) to Koç University.





## STAY IN TOUCH

Contact us for being a part of this adventure and receive detailed information:

E-mail: [kuapp@ku.edu.tr](mailto:kuapp@ku.edu.tr)

Office Hours:

**From Monday to Friday (11:30-12:30 & 14:00-15:00)**

Office of International Programs

Student Center -3 B 396

[ku.edu.tr](http://ku.edu.tr)

[oip.ku.edu.tr](http://oip.ku.edu.tr)

Twitter: [kocunivoip](https://twitter.com/kocunivoip)

Facebook: [kocunivoip](https://facebook.com/kocunivoip)

Instagram: [kocunivoip](https://instagram.com/kocunivoip)

Youtube: [kocunivoip](https://youtube.com/kocunivoip)

LinkedIn: Koç University

