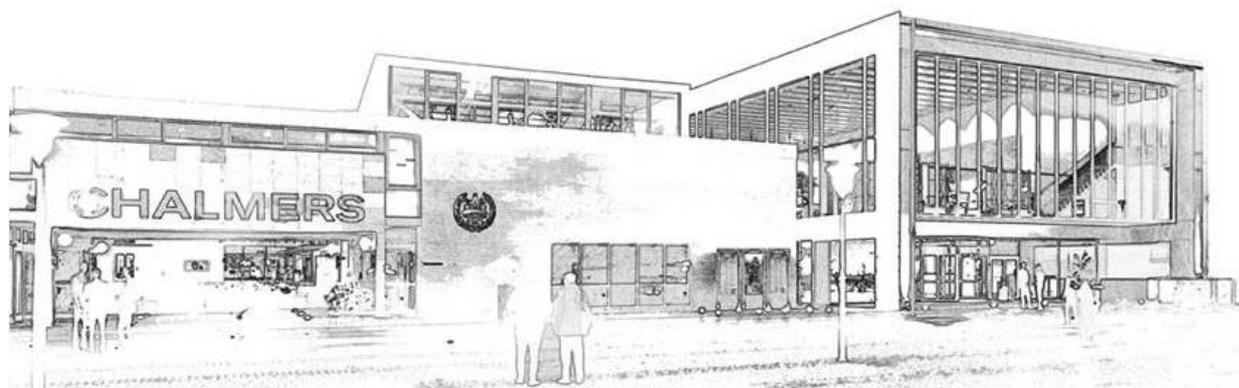




CHALMERS



CHALMERS INFORMATION SHEET

For partner universities and prospective incoming exchange students

ACADEMIC YEAR 2019/2020

Address:	Chalmers International Mobility Chalmers University of Technology Sven Hultins Gata 8, 3rd floor SE-412 96 Gothenburg, Sweden http://www.chalmers.se studentexchange@chalmers.se
Erasmus Code	S GOTEBOR02
Application Deadline	Autumn Semester or entire year: 1st May Spring Semester: 1st November Please note that no late applications will be considered!
Application Procedure:	Submit an online application by using the following link https://cth.moveon4.com/form/54d8c9710f9d308b01000005/eng

Please note that the application system will only be open between 1st of April – 1st of May and 1st October – 1st November.

Nomination

The partner university nominates students for the upcoming exchange semester or year. Nominations should be sent by email to the coordinator in charge at Chalmers. The nomination e-mail should state the name and e-mail address of the student as well as the field of study and number of years of previous studies. Upon nomination, the student is welcome to submit the application in MoveOn.

Learning Agreement

Learning agreements are normally only used for ERASMUS students.

If a student's home university requires a Learning Agreement signed by Chalmers before the beginning of the exchange; please send the Learning Agreement directly to the student's coordinator at Chalmers. Students who are required to hand in a Learning Agreement to the home university after having started the exchange at Chalmers, should bring it with them and have it signed by the coordinator at Chalmers after arrival.



Academic Information

Semester Dates:

Autumn term: September 2, 2019 - January 19, 2020

Spring term: January 20, 2020 - June 7, 2019

Link to detailed academic year: <https://student.portal.chalmers.se/en/chalmersstudies/Pages/TheAcademicYear.aspx?year=2018/2019>

Study periods / Quarters

Each semester at Chalmers is divided into two study periods (quarters) which both end with one examination week. Study period 1 and 2 belong to the autumn semester and Study period 3 and 4 belong to the spring semester.

Credits/ grades

1 credit at Chalmers corresponds to 1 ECTS.

Full-time studies correspond to 30 credits per semester. Chalmers expects exchange students to study full time, which means 2 courses of 7.5 credits each study period and 4 courses per semester. Please note that some courses use other examination than written exams. Some courses may run over more than one study period.

At Chalmers two different grading scales are used. Information on which of them is used for a particular course is given at the start of the course:

U, 3, 4, 5 (U = fail, 5 = top grade)

Or

U or G where U = fail ("underkänd"), G = pass ("godkänd")

Chalmers does not use ECTS grades.

Courses (modules)

Complete course and programme catalogues in Swedish and English are available online at:

<https://student.portal.chalmers.se/en/chalmersstudies/courseinformation/Pages/SearchCourse.aspx>

Please note that not all courses are available to exchange students. Courses and programmes may be searched out using different criteria, for example study level, department, language of instruction. Please make sure to choose the correct academic year. Please select two courses (15 credits) for each study period. The courses should be in different schedule blocks. Also make sure the courses you select are in English (unless you speak Swedish). The course selection can be modified after you arrive to Chalmers.

Courses in architecture

The master programmes in architecture have a different semester structure, and a separate course selection process. Exchange students in architecture will receive detailed information about the course selection process, when you are admitted for exchange studies at Chalmers.

The autumn semester comprises: One mandatory course (7.5 credits) and one elective design studio (22.5 credits). The mandatory course will be shown in MoveOn, when you are filling in the application form.

The spring semester comprises: Two elective courses (4.5 credits + 3.0 credits) and one elective design studio (22.5 credits)

All elective courses and design studios have a limited number of places. It is not possible to guarantee a place in any specific course or design studio, except for the mandatory course in the autumn semester. Chalmers master's students have priority over exchange students in the selection.

Schedule

The schedule for autumn semester will be published in the middle of June and the schedule for the spring semester will be published in the beginning of December. Please check the course schedules so that there are no clashes between the courses. At Chalmers, the schedules are organized in blocks. All courses you choose should be in different blocks to avoid colliding lectures.

**Block Schedule:**

	Monday	Tuesday	Wednesday	Thursday	Friday
8-10	A	D	D	C	D
10-12	A	D	A	C	D
Lunch					
13-15	C	B	A	B	B
15-17	C	B	A	B	C

Detailed schedules with lecture rooms etc can be found on the following link:

<https://se.timeedit.net/web/chalmers/db1/public/ri1Q5008.html>

(Please note that some courses are not scheduled in the system - for further information contact the coordinator in charge or the examiner for the course).

Master's Thesis / Project

Exchange students are recommended to take courses while studying at Chalmers. The possibilities of doing project work or write Master's theses at Chalmers are limited but it depends on the department. Some departments have the capacity to supervise exchange students while others do not. Students with the intention of doing project work or write a Master's thesis should contact Chalmers International Mobility at:

studentexchange@chalmers.se.

Language Proficiency

All courses on master level at Chalmers are taught in English. A very good knowledge of the English language is therefore required to successfully pursue the studies. No official language proficiency certificate is required for exchange students.

Swedish language classes are not offered at Chalmers but students can turn to Folkuniversitetet which is a private college in the city centre of Gothenburg where students can take Swedish classes on different levels with a student discount. http://www.folkuniversitetet.se/In-English/Swedish-courses/swedish_goteborg/

Arrival and Enrolment

Chalmers welcomes incoming exchange students with an official reception at the beginning of each semester. In addition to this, Chalmers International Reception Committee (CIRC) arranges several activities throughout the semesters. More information about CIRC can be found at their website, <http://www.circ.chalmers.se/>

The exact date and time for exchange students' reception and enrolment at Chalmers will be communicated in the Welcome letter. Normally there are welcome activities the week before the term starts.

Accommodation

The city of Gothenburg is a popular place to study which means that there is a very high demand for rooms and apartments. This has led to a situation where it can sometimes be difficult to find accommodation and it may take a few weeks of searching for a suitable room. For the same reason, it can be difficult to find affordable housing in the most central parts of the city.

Chalmers does not have an accommodation office but a number of student rooms have been acquired from the housing agency SGS, which are intended for international students. Priority is given to students who pay tuition fees or students from outside of Europe. Unfortunately, there is a limited number of rooms and Chalmers cannot guarantee accommodation solutions.

Students have to be prepared to live outside of the city centre during their stay. Public transportation works well in Gothenburg and Chalmers' both campuses can be reached easily by tram or by bus from most parts of the Gothenburg area and suburbs.

Information on how to apply for student rooms will be sent by email in the Welcome letter that all accepted students get.



Estimated Costs of Living per month (in €)

Student dormitories: €320-550

Private apartments: € 400-600

Food/meals: €170-250

Public transportation, i.e. Västtrafik, €45-60 (lower cost up to age 26)

Academic expenses €40-100 per study period (depending on type of course)

Personal expenses €150 (depending on individual needs)

Student Union fee, Approx. € 25-30 € per semester

Support for students with special needs

Individual support is given to all students with functional limitations. The special needs could be physical, psychological, neuropsychiatric or dyslexia. The needs must be permanent and you must show a certificate of your needs. For more information, please visit: <https://student.portal.chalmers.se/en/contactservice/Pages/special-needs.aspx>

Academic Transcript

Chalmers strives to contribute to a sustainable environment and for this reason we have decided not to provide our partner universities within Europe or students from Europe with an official Transcript of records in paper. Students should generate themselves an official electronic Transcript of records from the Student Portal when all the courses have been reported. At the end of each transcript there is a verification code and a link to a system where it is possible to validate the transcript.

We will send an official Transcript of Records (in paper) to our partner universities outside of Europe.

Visa requirements and residence permits

Entry regulations: Citizens from countries outside of the EU need to check with the Swedish Migration Board whether they need a visa or not. The incoming student is responsible for obtaining the visa on time and any costs associated. Information about The Swedish Migration Board can be found at: <http://www.migrationsverket.se/English/Private-individuals/Studying-in-Sweden.html>

Apply for your permit of residence online. Submit the following documents:

- a copy of the passport
- a letter of acceptance showing that you have been admitted to full-time study
- copy of the document that proves that you have comprehensive health insurance that is valid in Sweden
- a bank statement showing that you have your own funds to support yourself.

The bank statement should be recent and in English. You could also provide documents verifying that you have been awarded a scholarship, study grant or some other financial aid. You need to show you have SEK 7300 per month for your upkeep. When applying for a residence permit you will be requested to pay a fee of SEK 1,000. Please allow for at least 10 weeks for the issuing of your resident permit.

Insurance

All incoming exchange students are fully insured during school hours and during travel to and from the location where the school hours are spent. Furthermore, the insurance covers medical expenses and accident cover 24 hours a day in Sweden and a small property cover (the deductible for property cover is SEK 1500). The name of the insurance is Kammarkollegiet Student In. For details please visit: <https://www.kammarkollegiet.se/en/insurance-students-and-state-employees/student-insurance/student-exchange-students-sweden>

Citizens of a Nordic country, EU/EEA country, Switzerland, or other country that has a convention regarding medical benefits, must bring an EU Health Insurance card or similar from their home country for the insurance to apply.

Bank Account

For international students it is advisable but not required to open a bank account. The Swedish bank SEB (www.seb.se) will accept international students with temporary residence permits as clients. https://admin-student.portal.chalmers.se/en/chalmersstudies/incomingexchange/Documents/Special_offer_foreign_private_customers_150317.pdf

All major credit cards (VISA, MasterCard etc.) are accepted widely in Gothenburg and Sweden



Miscellaneous

Student Union

As a student at Chalmers it is mandatory to be a member of the student union. They represent the students and are working with questions concerning the quality of the education, social activities and labour market questions. They also arrange parties, social activities and music and sports events. Please visit the homepage of the student union to find out more about its activities: <https://chalmersstudentkar.se/>

Transportation

The public transportation in Gothenburg is efficient and safe. Buses and trams are run by Västtrafik and tickets have to be bought in advance or through sms. Information and timetables for trams and buses in the Gothenburg area can be found on Västtrafik's homepage: <http://www.vasttrafik.se/#!/en/>

Styr & Ställ is a self-service bike rental system open to everyone who has a subscription. The first 30 minutes you can use the bike for free if you have a season ticket. After you have used the bike you can park it in any of the 60 styr & ställ stations around the city. More information: <http://en.goteborgbikes.se/index.php>

Climate

Gothenburg is situated on a northern latitude but the temperatures are still rather mild because of the oceanic climate. During the summer, daylight extends 18 hours, but lasts only 6 and a half hour in late December. Summers are usually warm and pleasant with temperatures ranging from 15-28°C. Winters are cold and windy with temperatures of around -5 to 7 °C and it rarely drops below -10 °C. Precipitation is regular but generally moderate throughout the year. Snow mainly occurs from December to March. Students are advised to bring warm clothes, water resistant shoes and umbrellas. Houses are generally very well heated in Sweden.

Tourist Guide

The official guide to Gothenburg City: <http://www.goteborg.com/en/>

Contact persons

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More information

<https://student.portal.chalmers.se/en/chalmersstudies/incomingexchange/Pages/default.aspx>

Information about Sweden and Gothenburg:

www.sweden.se

<https://sweden.se/society/thisissweden/>

<https://studyinsweden.se/>

<http://www.goteborg.com/en/>



Chalmers Student
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