

School of Social Sciences/ Graduate School of Social Sciences, Waseda University

FACT SHEET AY 2019-2020 for Incoming Exchange Students

School Information	
School of Social Sciences (SSS), Waseda University Graduate School of Social Sciences (GSSS), Waseda University	
Programs	<input type="checkbox"/> Undergraduate Program at the SSS <input type="checkbox"/> Graduate Program at the GSSS
Address	1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo, Japan 169-8050 Faculty of Social Sciences, Waseda University
Phone	+ 81-3-3203-6433
Fax	+ 81-3-5273-4371
E-mail	socs-inq@list.waseda.jp
Website	SSS: http://www.waseda.jp/fsss/sss/en/ GSSS: http://www.waseda.jp/fsss/gsss/en/

Application Procedures	
Qualification	<ul style="list-style-type: none"> At the time of application, students must be enrolled as undergraduate/graduate students in their home institutions which have exchange agreements with the SSS/GSSS, Waseda University. Students must be continuously enrolled as undergraduate/graduate students until the end of the exchange study period at the SSS/GSSS, Waseda University. Students who have a good command of English or Japanese (Equivalent to TOEFL iBT (80) or IELTS (6.0) for English, Japanese Language Proficiency Test (N1) for Japanese). Students with excellent academic and personal records at their home institutions and strong motivation, as well as a clear study plan, in any field available at the SSS/GSSS, Waseda University.
Required Documents	<p>I. Documents to be submitted to the Faculty of Social Sciences, Waseda University no later than <u>January 21, 2019</u> for Document Screening</p> <ol style="list-style-type: none"> 1) Application Form (Prescribed) https://www.waseda.jp/fsss/sss/assets/uploads/2018/12/EX_Form.doc 2) Academic Objectives and Research/Study Plan (Prescribed) https://www.waseda.jp/fsss/sss/assets/uploads/2018/12/EX_Plan.doc 3) Important Notice regarding the Selection of Exchange Student (Prescribed) https://www.waseda.jp/fsss/sss/assets/uploads/2018/12/EX_Notice.doc 4) Original Copy of Recent Transcript including Grading System Chart 5) Language Proficiency Score Report :TOEFL iBT (80 or higher) or IELTS (6.0 or higher) for English-based Program (TAISI: Transnational and Interdisciplinary Studies in Social Innovation) or JLPT (N1) for Japanese-based Program (General Program) <small>*Only original hard copy of score report or a copy certified by the home institution can be accepted. *Students who are native speakers of English or Japanese are not required to submit a score report.</small> 6) Official Certificate of Enrollment issued by home institution

Required Documents	II. Documents to be submitted to the Faculty of Social Sciences, Waseda University no later than <u>May 10, 2019</u> for visa application procedures 1) Statement of Financial Resources (Prescribed) 2) Agreement for Defraying Expenses (Prescribed) 3) Certification of financial resources sufficient enough to cover living expenses staying in Japan 4) Photocopy of Applicant's Passport 5) Five (5) color, passport-sized Photographs (including one on the application for COE) 6) Application for Certificate of Eligibility (Prescribed) ※The prescribed forms can be available at the below URL: http://www.waseda.jp/fsss/sss/en/students/abroad/
Nomination & Application Deadline	Fall Semester (2019 September Enrollees) Nomination Deadline: January 21, 2019 Application Deadline: May 10, 2019 Spring Semester (2020 April Enrollees) TBA
VISA Application Procedure	The Certificate of Eligibility (COE) and Certificate of Admission will be sent to student's home institution during the following period separately. Upon receiving the COE, students need to apply for a student VISA at the nearest Japanese Embassy. Fall Semester(2019 September Enrollees) End of June-Beginning of July Spring Semester(2020 April Enrollees) Middle-End of January

Exchange Program Information	
Courses Offered by SSS and GSSS	Courses offered by the SSS and the GSSS can be found using the Syllabus Search System. The course syllabus is available via the online syllabus search tool: https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en <ul style="list-style-type: none"> • To select courses offered by our faculty, please choose "Schl Social Sci" or "G.S. Social Sci" in the School box. • Though courses for AY 2018 can be viewed for your reference, courses for AY 2019 will not be available till March, 2019. • The courses offered by other schools or centers may be registered. However, for oversubscribed courses, enrollment will be determined based on a lottery conducted by the schools or centers offering those courses.
Academic Calendar	Fall semester: Late September to Early February Spring semester: Early April to End of July Detailed Academic Calendar is set to be announced at the following site. SSS http://www.waseda.jp/fsss/sss/en/students/schedule/ GSSS http://www.waseda.jp/fsss/gsss/en/students/schedule/
Orientation Week	Fall semester: Beginning of September Spring semester: End of March

Estimated Date of Arrival in Tokyo	Fall semester: Beginning of September Spring semester: End of March																							
Grading	Waseda Grading System; <table><tr><th>Grade on Transcript</th><th>Raw Score</th><th>Status</th><th>Remarks</th></tr><tr><td>A+</td><td>100-90</td><td rowspan="4">Pass</td><td rowspan="7">P/Q Grade will be used only for the research guidance (no credits) at the Graduate School.</td></tr><tr><td>A</td><td>89-80</td></tr><tr><td>B</td><td>79-70</td></tr><tr><td>C</td><td>69-60</td></tr><tr><td>F or G</td><td>59-0</td><td>Fail</td></tr><tr><td>P</td><td>-</td><td>Pass</td></tr><tr><td>Q</td><td>-</td><td>Fail</td></tr></table> <p>In case of lecture / seminar courses: 1 course = 90 minutes per class/per week x 15weeks =2 credits</p> <p>In case of language courses: 1 course = 90 minutes per class/per week x 15weeks =1 credit</p>	Grade on Transcript	Raw Score	Status	Remarks	A+	100-90	Pass	P/Q Grade will be used only for the research guidance (no credits) at the Graduate School.	A	89-80	B	79-70	C	69-60	F or G	59-0	Fail	P	-	Pass	Q	-	Fail
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Grade Announcement	Fall semester: Middle March Spring semester: Middle September <p>The 'official grade reports' (transcript of academic records) will be sent to the student's home institution after the official announcement of students' grades.</p>																							

Other Information	
Living Expenses	When living in Tokyo, approximately a minimum of 150,000 Japanese yen per month should be prepared.
Accommodations	<p>Exchange students have an option of applying for Waseda University International Dormitories (WID) and Waseda Recommended Dormitories.</p> <p>http://wasedalife.com/?lang=en</p> <p>If students desire to find housing other than dormitories (apartments, shared rental houses, homestay, etc.), please refer to the following websites.</p> <p>http://waseda-housing.com/</p> <p>http://www.w-as.jp/japan-exp/</p> <p>Detailed information related to the application schedule and procedures will be announced separately at a later date.</p>
Facilities	At the orientation, each exchange student will receive a student ID card. With this ID card, the student can gain access to the various facilities on campus, e.g. PC rooms, libraries, gymnasium, and swimming pool etc.
Japanese Language Courses	<p>Japanese Language Courses are also available to exchange students. According to the results of the placement test (J-CAT), students can register for Japanese Language Courses offered by the Center for Japanese Language. However, for some of the oversubscribed courses, enrollment will be determined based on the lottery conducted by the CJL. Exchange students are not charged for the course registration.</p> <p>Detailed information related to the CJL courses can be found at the following site.</p> <p>http://www.waseda.jp/cjl/en/index.html</p>