Exchange Fact Sheet 2019 - 2020

International Programs Team

Elango Elangovan
Director, International Programs
Phone: +1.250.721.6405
Email: arelango@uvic.ca

Jane Collins
Manager, International Exchange
Phone: +1.250.721.6057
Email: jane@uvic.ca

Sheryl Zornes
International Student Advisor (Incoming)
Phone: +1.250.853.3748
Email: gsbwelcome@uvic.ca

Giordi Giacomelli
International Programs Assistant
Phone: +1.250.721.6419
Email: ipoffice@uvic.ca

Brian Leacock
Associate Director, International Programs
Phone: +1.250.721.6434
Email: bleacock@uvic.ca

Allen Sun
Global Engagement and Business Development
Phone: +1.250.472.4506
Email: sunwen@uvic.ca

Elsa Yan
Exchange Student Advisor (Outgoing)
Phone: +1.250.721.6061
Email: exchange@uvic.ca

Sheri Love
Global Engagement and Business Development
Phone: +1.250.472-5107
Email: sdlove@uvic.ca

Contact Information

Courier Address:
International Programs
Gustavson School of Business
University of Victoria
Business and Economics Building
3800 Finnerty Road
Victoria, BC, V8P 5C2
Canada
Website: http://www.uvic.ca/gustavson/international

Mailing Address:
International Programs
Gustavson School of Business
University of Victoria
P.O. Box 1700
Victoria, BC, V8W 2Y2
Canada

Website: http://www.uvic.ca/gustavson/international
Application Information

To apply for exchange at the University of Victoria for both fall and spring terms, please submit the following items via our online application form by April 30:

1. Application Form
2. Course Preference Form
3. Most Updated Unofficial Transcripts (In English)
4. TOEFL Score
5. Passport-style photo

For more information on exchange, your students can view our Incoming Exchange Handbook at http://www.uvic.ca/gustavson/international/international/incoming/index.php

Important Dates

Application Deadline (for both fall & spring terms): April 30

Fall Term
Student Orientation (mandatory): August 30 & 31, 2019
Term Dates: September 4 - December 21, 2019

Spring Term
Student Orientation (mandatory): January 5, 2020
Term Dates: January 6 - April 24, 2020

Fees

Deadlines for Fee Opt-Out: September 22, 2019 (fall) and January 22, 2020 (spring)

Fees are based on the 2018-2019 academic year. These fees are subject to change during the 2019-2020 academic year.

<table>
<thead>
<tr>
<th>Optional Fees (opt-in): $241.10</th>
<th>Optional Fees (opt-out): $360.00</th>
<th>Mandatory Fees: $315.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universal Bus Pass: $81.00</td>
<td>UVSS Dental Plan: $180.00</td>
<td>Commerce Students’ Society: $50.00</td>
</tr>
<tr>
<td>Athletics &amp; Recreation: $85.75</td>
<td>UVSS Extended Health Plan: $180.00</td>
<td>Temporary Medical Insurance: $265.00</td>
</tr>
<tr>
<td>UVSS Membership: $74.35</td>
<td></td>
<td>* if proof of existing equivalent coverage can be provided, these fees do not need to be paid</td>
</tr>
</tbody>
</table>

* these 3 fees cannot be unbundled
Courses and Grading Scales at Gustavson School of Business

Undergraduate Studies
Each course is worth 1.5 units. Five courses (7.5 units) is a full load and three courses (4.5 units) is the minimum for exchange students. A list of business courses open to exchange students will be sent out in early spring. Course selection is done prior to arrival (deadline April 30) and the International Programs Office will register students in their courses sometime in June. Changes may be made during orientation, but selection will be limited.

BCom Grading Scale

<table>
<thead>
<tr>
<th>Grades</th>
<th>Grade Point Value</th>
<th>% Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>9</td>
<td>90 - 100</td>
<td>Exceptional, outstanding and excellent performance. These grades indicate a student who is self-initiating, exceeds expectations and has insightful grasp of the subject matter.</td>
</tr>
<tr>
<td>A</td>
<td>8</td>
<td>85 - 89</td>
<td></td>
</tr>
<tr>
<td>A-</td>
<td>7</td>
<td>80 - 84</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>6</td>
<td>77 - 79</td>
<td>Very good, good and solid performance. These grades indicate a good grasp of the subject matter or excellent grasp in one area balanced with satisfactory grasp in other areas.</td>
</tr>
<tr>
<td>B</td>
<td>5</td>
<td>73 - 76</td>
<td></td>
</tr>
<tr>
<td>B-</td>
<td>4</td>
<td>70 - 72</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>3</td>
<td>65 - 69</td>
<td>Satisfactory or minimally satisfactory. These grades indicate a satisfactory performance and knowledge of the subject matter.</td>
</tr>
<tr>
<td>C</td>
<td>2</td>
<td>60 - 64</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>50 - 59</td>
<td>Marginal performance. A student receiving this grade demonstrated a superficial grasp of the subject matter.</td>
</tr>
<tr>
<td>E</td>
<td>0</td>
<td>TBD</td>
<td>Conditional supplemental.</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>0 - 49</td>
<td>Unsatisfactory performance. Wrote final examination and completed course requirements; no supplemental.</td>
</tr>
<tr>
<td>N</td>
<td>0</td>
<td>n/a</td>
<td>Incomplete. Did not complete all graded components.</td>
</tr>
</tbody>
</table>

Graduate Studies (MBA)
Students must be registered in an MBA program at their home university and have a minimum TOEFL of 575 to take courses in our MBA program. MBA courses are 1.5 units each and students take 4.5 units from one of our two MBA specializations (Entrepreneurship or Services Management), and can take an additional 1.5 units of undergraduate courses. MBA courses are only offered in the fall term. Course selection is made prior to arrival (deadline April 30) and changes are not possible upon arrival. MBA grading scale is similar to BCom grading scale (for exact scale, please contact International Programs Office).
Before arriving in Victoria

Study Permit & VISA
A Study Permit is required for any student attending school for longer than 6 months. Students of some countries require an Entry Visa (regardless of length of stay) in addition to a Study Permit. Please contact a Canadian Embassy to confirm requirements. For a list of Canadian Consulates and Embassies, please refer to [https://travel.gc.ca/assistance/embassies-consulates](https://travel.gc.ca/assistance/embassies-consulates)

Electronic Travel Authorization (eTA)
As of March 15, 2016, visa-exempt foreign nationals who fly or transit through Canada must have an eTA. Please refer to the following link in order to determine whether you require an eTA: [http://www.cic.gc.ca/english/visit/visas.asp](http://www.cic.gc.ca/english/visit/visas.asp) The cost of the document is $7.00 CAN and is valid for five years or the duration of your passport, whichever comes first.

Health Insurance
The University of Victoria has a mandatory medical insurance plan which will cover exchange students for one semester while studying at UVic. If your student is studying at our institution for two semesters, he or she would have to purchase supplemental medical insurance to cover his/her second semester. The cost of this mandatory plan is CAD $265.00 for the semester and must be purchased once the student is in Victoria. Exchange students cannot opt-out of this coverage.

Options for Accommodation

Homestay
You will be placed with a Canadian host family who will provide housing, meals and an opportunity to learn the local lifestyle. This will cost approximately $950 CAN/month (including food). For more information, please visit [http://www.uvcs.uvic.ca/elc/homestay/students/](http://www.uvcs.uvic.ca/elc/homestay/students/)

On-Campus Housing
There are very limited spaces for on-campus housing and students are placed in a lottery system when they apply. The cost for on-campus housing ranges from approximately $772.75 CAN/month (cluster, no meal plan)- $1258.00 CAN/month (single dorm room with starter meal plan). Please note, as the process for on-campus housing is extremely competitive in the fall term, the likelihood of securing a spot on campus is very low. For more information, please visit [http://www.housing.uvic.ca/](http://www.housing.uvic.ca/)

Off-Campus Housing
For more independence, students can search for off-campus accommodation through the following websites*:

UVic Off-Campus Housing:  [http://housing.uvic.ca/offcampus/index.php](http://housing.uvic.ca/offcampus/index.php)

Renting an apartment, basement suite or condo can range from $800 - $1000 CAN/month (not including food).

* Please be vigilant when searching for off-campus housing and take extra care when meeting owners and putting down a deposit.