## Office of International Students & Scholars

| Contact                      | Susie Askew (psa@unr.edu)  
|------------------------------|-----------------------------
|                              | Director  
|                              | Office of International Students & Scholars  
| Jeffrey Pannell (pannell@unr.edu)  
|                              | SEVIS & Exchange Program Specialist  
|                              | Office of International Students & Scholars  
| Telephone/Fax                | Office: (775) 784-6874  
|                              | Fax: (775) 327-5845  
| Email                        | international@unr.edu  
| Postal Address               | 120 Fitzgerald Student Services Building  
|                              | University of Nevada, Reno /0074  
|                              | Reno, Nevada 89557-0074 USA  
| Website                      | [http://www.unr.edu/oiss](http://www.unr.edu/oiss)  
| Application Deadlines        | **EXCHANGE PROGRAMS**  
|                              | **Fall**  
|                              | Application: March 15 Priority; July 15 final  
|                              | **Spring**  
|                              | Application Deadline: December 1  
| Application Procedure:       | The home institution should send the following either by email, fax or postal mail:  
|                              | - International Student Exchange Application  
|                              | - Copy of Transcripts  
|                              | - Copy of Student’s Passport  
|                              | - Supporting Financial Documents  
|                              | - English Test Results (TOEFL, IELTS etc.)  
| Availability of Application  | International Student Exchange Application Form is available in the International Office at partner institution.  
| Terms Dates                  | **Fall Semester:**  
|                              | Late August –Mid December  
|                              | **Spring Semester:**  
|                              | Mid January-Mid May  
| Language of Instruction      | All courses offered to exchange students are conducted in English.  
| Examination                  | Exam dates will be announced by respective programs and courses.  

### Acceptance Package

Confirmation of acceptance to the University of Nevada, Reno is sent immediately, provided the student has properly completed the application form and has submitted all the required supporting documents. An admissions packet will be issued and sent to the sponsoring institution, unless otherwise requested.

### Arrival Pick-Up Service

We provide airport pick-up service for international exchange students. Students can submit the form to international@unr.edu.

### Transcripts

Transcripts from Nevada can be issued and sent to the home institution during the first week after the end of the semester. *Exchange Students must submit the request for transcripts to be sent.*

### Grading System

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A: Superior</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B: Above Average</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C: Average</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D: Below Average</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F: Failure</td>
<td>0.0</td>
</tr>
<tr>
<td>S: Satisfactory (undergraduate courses: C or above, graduate courses: B or above)</td>
<td>n/a</td>
</tr>
<tr>
<td>U: Unsatisfactory (undergraduate courses: D or below, graduate courses: C or below)</td>
<td>n/a</td>
</tr>
</tbody>
</table>

### On-Campus Housing

On-campus living can have a great impact on your academic success and personal growth. Not only are residence halls comfortable and convenient, they offer students ample opportunities to make new friends and be involved in floor, hall, and campus-wide activities. Best of all, living in a residence hall is fun! *Note: During Fall semester there is a very high demand for on-campus housing. Students should apply as soon as possible in order to secure space.*
### Housing Applications

| Step 1: Apply to the university to receive your NSHE student identification number. |
| Step 2: Review our [living and dining options](#). |
| Step 3: Complete and submit the [housing application](#). A $325 initial payment is required to submit the application, so you may want to have your credit card handy. If you are under 18 years of age please have your parent or guardian sign and submit the guarantor form. |
| In order to receive a room assignment you must: |
| - If you are under 18 when you apply submit a guarantor form to our office. |
| - Accept admittance to the University of Nevada, Reno on [MyNEVADA](#) by June 15th. |
| - Provide verification of Meningococcal vaccination by June 15th. |
| - Make the second $325 payment by June 15th. |
| - Enroll in 12 credits by June 15th. |

### Important Information:

- The License Agreement encompasses the entire academic year or remainder thereof.
- For the best chance of being assigned to the hall of your choice or with a requested roommate you need to apply by April 1.
- Applications received after April 1 will be assigned to halls on a space available basis.
- Assignments are made for new students in the order in which their applications and initial payment are received.
- You must also complete a Living Learning Community application if you are interested in living in one of those communities.

### Before you go to the application have your information ready:

You will be asked for:

- Your Student ID (Required) Note: Student only needs to apply not be admitted to get an ID
- Demographic information such as name, address, phone, email, etc.
- What semesters you plan on living with us
- If you plan on living in a Living Learning

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**Office of International Students & Scholars**
### Community
- Your Top 5 choices of Residence Hall you want to live in
- If you are interested in a single room
- What meal plan you want
- Personal preference questions (are you organized, when do you go to bed, etc.)
- If you are requesting a roommate you will need his/her name and student ID number
- Emergency contact information
- A credit card for your $325 Payment

For more information, please visit: [http://www.unr.edu/housing](http://www.unr.edu/housing)

### Visa Requirements
Please consult the US consulate website regarding J-1 visas at: [http://travel.state.gov/visa/temp/types/types_1267.html](http://travel.state.gov/visa/temp/types/types_1267.html)

### Health Insurance Requirements
International exchange students must have medical insurance coverage, or purchase the University insurance which is an annual fee of $1,400.00. * 

### Facilities
The university dining hall and school library are open to exchange students holding a student ID (WolfCard).

### Student Services
All student clubs and organizations are open to exchange students.
## Office of International Students & Scholars

### Mandatory Fees/semester

http://www.unr.edu/tuition-and-fees/fall-fees

Exchange students are subject to the fees listed in the column to the right.

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Amount</th>
<th>Fee Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Health Center fee</td>
<td>$93.00</td>
<td>International Student fee</td>
</tr>
<tr>
<td>International Student fee</td>
<td>$145.00</td>
<td>Counseling Services fee</td>
</tr>
<tr>
<td>Counseling Services fee</td>
<td>$35.00</td>
<td>$94.00-Undergraduate Student Union fee</td>
</tr>
<tr>
<td>$94.00-Undergraduate Student Union fee</td>
<td>$97.00</td>
<td>$97.00-Graduate Student Union fee</td>
</tr>
<tr>
<td>$25.00-Graduate Student Union fee</td>
<td>$25.00</td>
<td>$25.00-Academic Success fee</td>
</tr>
<tr>
<td>$25.00-Academic Success fee</td>
<td>$5.00</td>
<td>Performing Arts</td>
</tr>
<tr>
<td>Student ID</td>
<td>$10.00</td>
<td></td>
</tr>
<tr>
<td>$85.00 (Undergraduate) Engineering course differential fee Per upper division (300-400 level) Credit</td>
<td>$100 (Graduate) Engineering course differential fee Per upper division (600-700 level) Credit</td>
<td></td>
</tr>
<tr>
<td>$100 (Graduate) Business Differential Fee (All School of Business graduate level courses), per credit</td>
<td>$239.50 (Graduate) Nursing Differential Fee (Nursing program 500, 600 &amp; 700 level courses) Per credit</td>
<td></td>
</tr>
</tbody>
</table>

### Courses Available to Exchange Students

Courses Available to Exchange Students

Generally, students can take any course listed in the catalog provided they have all prerequisites and of appropriate level. International exchange students should refer to MyNEVADA to check course availability and schedules. A student will be directed to an academic advisor based on their major/department, who will be able to assist them with the process for waiving pre-
### Restricted Courses (not open to exchange students)

None, provided that students take courses in their program; e.g. exchange undergraduate students cannot take graduate courses. Some exception can be made upon approval of the Chair of Department.

**Special Note for the College of Business –** there is a very high demand for courses in the College of Business. While exchange students are not restricted from taking business courses, they should be aware that it may be more difficult to enroll in certain courses and they may need to be flexible with their course selection options.

### Minimum and Maximum Number of Units/Credits for Full-Time Exchange Student

- **Undergraduate students must enroll in a minimum of 12 units/credits and up to 18 maximum credits.**
- **Graduate students must enroll in a minimum of 9 units/credits and up to 16 maximum credits.**

### Compulsory Language Requirements For Exchange Students

Verification of having met the English requirement through:

- Test of English as a Foreign Language (TOEFL) score of 61 (iBT-Internet-Based Test) or 500 (Paper-Based Test). Please indicate 'Institution Code 4844' and 'Undergraduate 00' to Educational Testing Service (ETS) to ensure that the scores are sent directly to UNR.
- International English Language Testing System (IELTS - must be academic version) with an equivalency score of 6.
- Pearson Test of English (PTE) Academic with an equivalency score of 57.
- Scholastic Aptitude Test (SAT) score of 500 or higher on the Critical Reading (formerly Verbal) section.
- American College Testing (ACT) score of 21 or higher.
- Completion of English 101 or equivalent
### Office of International Students & Scholars

<table>
<thead>
<tr>
<th>Service</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>from another U.S. higher education institution.</td>
</tr>
<tr>
<td></td>
<td>• Receive recommendation for academic study from the Intensive English Language Center (IELC) at UNR.</td>
</tr>
<tr>
<td>Arrival Pick-Up Service</td>
<td>We provide airport pick-up service for international exchange students. Student can submit the form to <a href="mailto:international@unr.edu">international@unr.edu</a></td>
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*All listed fees are subject to change*