



FACT SHEET 2015 / 2016

GENERAL INFORMATION

Full Legal name of Institution: **Deusto Business School – San Sebastian Campus.**

Erasmus Code: **E BILBAO 02** PIC Number: 999876971

Postal Address: **Mundaiz, 50 . 20012 Donostia – San Sebastian**

Website: **www.dbs.deusto.es**

INTERNATIONAL OFFICE

Vicedean of International Relations	Elena Ochoa Telf. 34 943 326 325 Email: elena.ochoa@deusto.es
International Coordinator	Elena Lamarain Telf. 34 943 326 600 Email: elena.lamarain@deusto.es
Incoming students Coordinator	Nagore Aranguren Telf. 34 943 326 600 Email: nagore.aranguren@deusto.es
Outgoing students Coordinator	Jon Ochoa Telf. 34 943 326 600 Email: j.ochoa@deusto.es
Secretary	María Uribe Telf. 34 943 326 277 Email: maria.uribe@deusto.es

ACADEMIC ADVISORS	Nagore Aranguren	nagore.aranguren@deusto.es	Belgium, Germany, The Netherlands , Poland
	Iñaki Erauskin	inaki.erauskin@deusto.es	United Kingdom, Ireland
	Elena Lamarain	elena.lamarain@deusto.es	Australia, USA
	Jon Ochoa	j.ochoa@deusto.es	Denmark, Finland, Norway, Sweden, Czech Republic, Slovenia, India, Italy, Turkey
	Arantza Zubiaurre	arantza.zubiaurre@deusto.es	Argentina, Brasil, Chile, Colombia, Mexico, Uruguay, France, Canada, China

ACADEMIC CALENDAR

<i>AUTUMN SEMESTER (September to January)</i>	
August 24 th	Reception for the Intensive Spanish Course. Students should be at the Information Hall of the University at 9.00 a.m.
September 3 rd and 4 th	Orientation Sessions. Students should be at the Information Hall of the University on the 3 rd of September at 9.00 a.m.
September 7 th	Classes begin.
December 23 rd	First day of Christmas Vacation.
December 18 th to January 18 th	Exam Period Autumn semester.
February 2 nd to 10 th	Retake examinations.

<i>SPRING SEMESTER (February to June)</i>	
January 22 nd	Reception for the Intensive Spanish Course. Students should be at the Information Hall of the University at 8:45 a.m.
February 9 th and 10 th	Orientation Sessions. Students should be at the Information Hall of the University on the 9 th of February at 8:45 a.m.
February 11 th	Classes begin.
March 24 th to April 3 rd	Easter Holidays.
April 4 th	Classes begin.
May 28 th to June 13 th	Exam period Spring semester.
June 23 rd to July 2 nd	Retake examinations.

EXCHANGE STUDENT INFORMATION

STEP 1: Nomination

- ❖ Nomination period:
 - Fall Semester: Before June 1st
 - Spring Semester: Before November 1st.

- ❖ Please send an email to Maria Uribe (maria.uribe@deusto.es) with the following information about each of your nominated students:
 - Name
 - Gender
 - Major
 - Semester / Academic year
 - Email

STEP 2 : Application

- ❖ Application deadlines
 - Fall Semester: June 15th
 - Spring Semester: November 15th

- ❖ Students are required to fill in the Online Application Form and upload the required additional documents indicated in the application form. The link to access the Application Form is the following:
(http://www.relint.deusto.es/movilidad/datosmatricula_todo_ext.asp?lang=2)

- ❖ **It is compulsory for students to have a Health Insurance with coverage for the whole period of studying in Deusto.**

- ❖ Students who need a visa, please fill in the Application Form as soon as possible so that we can issue your Letter of Acceptance in time.

ACADEMIC INFORMATION AND COURSE REGISTRATION

Once at the University of Deusto, students will have a period of approximately 6 days in order to decide the courses they would like to take and definitely register for the courses after that period. Before the day for Course Registration it is the Home Institution the one which should confirm the students that their course choice is appropriate.

Exchange students coming to the Business Degree can choose business subjects from our 1st., 2nd., 3rd. and 4th. year courses. Besides, students are allowed to take a maximum of 2 subjects from the Degree of Communication, Social Work or the Tourism Degree (except from languages from the Tourism Degree).

Students will also have the possibility to study special subjects offered to them about Culture, Society and Heritage in Spain and in the Basque Country. Spanish courses are also on offer: there is an Intensive Spanish Course before the beginning of each semester and a Regular Spanish Course along the semester. An introductory course in Basque Language will be also on offer.

❖ ***List of Business Courses and Offer in English:***

Please find also attached the course offer for the academic year 2015/16 and the subjects that will be offered in English.

❖ ***Syllabi of Business Courses:***

<http://www.dbs.deusto.es/cs/Satellite/dbs/en/home-0/programmes/degrees-and-double-degrees/bma-san-sebastian-campus/programa>

Attendance:

Please remind your students that attendance is compulsory at the University of Deusto.

LANGUAGE COURSES

Free of charge for exchange students.

❖ **Intensive Spanish Courses**

They are offered before the beginning of each semester in 3 different levels from absolute beginners (5 ECTS)

❖ **Regular Spanish Courses**

They are offered throughout the semester in 3 different levels. (6 ECTS)

Absolute beginners are highly recommended to attend the Intensive Course.

❖ **Introduction to Basque Language and Culture.**

It is offered throughout the semester for absolute beginners. (6 ECTS)

ACCOMMODATION

❖ **Information about different types of accommodation can be found at the following link:**

<https://www.estudiantes.deusto.es/cs/Satellite/estudiantes/en/student-services/accommodation-and-orientation/san-sebastian-campus-5/flat-through-the-accommodation-service>

For any questions regarding accommodation, please contact Santiago Serrats (sserrats@deusto.es). The International Office does not arrange accommodation.

➤ **Deadlines**

Fall Semester: July 10th

Spring Semester: November 15th

