



## STUDENT EXCHANGE PROGRAMME

### CONTACT INFORMATION

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#### OUTGOING EXCHANGE

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[www.bi.edu/exchange](http://www.bi.edu/exchange)

Erasmus OID: E10175531  
Socrates code: N SANDVIK02  
Visiting address: Nydalsveien 37,  
N-0484 Oslo  
Postal address:  
N-0442 Oslo, Norway

### COURSES

#### Programmes and course workload:

Exchange students choose courses from our English taught Bachelor and MSc programmes as well as English taught elective courses. A full semester workload is 30 ECTS credits. Master courses equal 6 ECTS credits. Bachelor courses equal 7,5 ECTS credits. For course lists with course descriptions, see: [www.bi.edu/exchange](http://www.bi.edu/exchange)  
Grading system: ECTS (A-F)

### ACADEMIC CALENDER – 2022/2023

**Autumn 2022**  
Orientation week begins:  
Monday 15 August (week 33)  
First day of lecture:  
Monday 22 August (week 34)  
Last day of lecture:  
Friday 25 November (week 47)  
Exam period:  
24 November to 23 December

**Spring 2023**  
Orientation week begins:  
Monday 9 January (week 2)  
First day of lecture:  
Monday 9 January (week 2)  
Last day of lecture:  
Friday 28 April (week 17)  
Exam period:  
29 April to 16 June

### ACADEMIC CALENDER – 2023/2024

**Autumn 2023**  
Orientation week begins:  
Monday 14 August (week 33)  
First day of lecture:  
Monday 21 August (week 34)  
Last day of lecture:  
Friday 24 November (week 47)  
Exam period:  
23 November to 22 December

**Spring 2024**  
Orientation week begins:  
Monday 8 January (week 2)  
First day of lecture:  
Monday 8 January (week 2)  
Last day of lecture:  
Friday 26 April (week 17)  
Exam period:  
29 April to 18 June

*Please be advised that the academic calendar is subject to change.*

### NOMINATION AND APPLICATION PROCESS

Exchange coordinators nominate students online. Login information is sent to partner institutions before the nomination portal opens. The following student data is required:

- First name and family name
- Date of birth
- Citizenship
- E-mail address
- Duration of stay: 1 or 2 semesters
- Programme: Exchange/Double Degree/QTEM/Summer School

#### Nomination deadlines:

- 25 April for Autumn semester
  - 25 September for Spring semester
- Nominated exchange student apply online. Link to the online application form is automatically sent to students by e-mail after nomination.

Students must upload the following documents with the application:

- CV (resumé) motivation letter
- Copy of passport (page with photo)
- Recent academic transcript

#### Application deadlines:

- 1 May for Autumn semester
- 1 October for Spring semester

## HOUSING

BI guarantees off-campus housing to all international students who apply correctly within the deadline 1 May/1 October. Application fee of NOK 1000 applies to all.

More information: [www.bi.edu/housing](http://www.bi.edu/housing)

## ENGLISH LANGUAGE SKILLS

No English language test is required from nominated exchange students. Partners are trusted to select students with a high level of English proficiency.

Recommended: level B2; TOEFL 78; IELTS 6.0.

## STUDY PERMIT AND ENTRY VISA

All student staying in Norway for more than 3 months must register with the Norwegian Immigration Authorities. The procedures differ according to the nationality of the student:

- Citizens of countries outside the EU/EEA must apply for a study permit (and entry visa, if applicable) before coming to Norway.
- Citizens of EU/EEA countries must register with authorities when they arrive in Norway.

See [www.bi.edu/incoming](http://www.bi.edu/incoming) and [www.udi.no/en](http://www.udi.no/en)

## HEALTH AND TRAVEL INSURANCE

All students should have health and travel insurance that is valid for the total duration of their stay. This is the responsibility of each student.

See [www.bi.edu/incoming](http://www.bi.edu/incoming)

## QTEM MASTER

QTEM is a network master for ambitious students who want a quantitative international education. With one or two semesters abroad and an internship students obtain academic, international and corporate experience.

BI is one of the schools that offer QTEM.

Read more at [www.qtem.org](http://www.qtem.org)

## DOUBLE DEGREE

The Double Degree Programme gives students two Master's degrees from two universities in two years. BI offers double degrees with selected partner universities in Europe and Canada.

Read more at [www.bi.edu/master](http://www.bi.edu/master)

## FACTS AND FIGURES

BI Norwegian Business school is an internationally recognised and accredited private institution and one of two schools in Norway to hold the prestigious triple crown accreditation; EQUIS, AACSB and AMBA.

BI offers a wide range of BBA, MSc, PhD and Executive MBA programmes taught in English.

- 20,000 students across Norway, approximately 10,000 full time students
- 1,300 international students
- 650 incoming exchange students per year
- 450 outgoing exchange students per year
- 200 outgoing study abroad students per year

- 830 employees consisting of 420 permanent faculty and 410 administrative staff. In addition, nearly 450 lecturers are associated with BI.
- BI is organised in 8 Departments and 26 Research centres

### Transcripts

BI issues digital certificates. It is the responsibility of the student to share their transcript with their home university.

Students can choose to either share a digital version of their transcript, or order a paper version of their transcript to be sent to their home university.

## LIST OF PARTNER UNIVERSITIES

BI has more than 200 partner universities in 48 countries.

See [www.bi.edu/partners](http://www.bi.edu/partners)

## SUMMER SCHOOL AT BI

Summer School at BI is currently undergoing a redesign and will not be offered in 2023, but will return in a new format with better features in 2024. We hope your students will join us then!

For more information see [www.bi.edu/summer](http://www.bi.edu/summer)



Remi Ray, HEC Montreal



Muhammed Imran Bin Md Zin, NTU



Anna Repetto, Bocconi