

TOP 20

2022



TOP 10

2022

Masters in Management



NUCB BUSINESS SCHOOL

Our main campus is situated in the downtown area of the city of Nagoya, which is centrally located in Japan. Access to Kyoto and Tokyo is fast and convenient for students and professionals. We offer two degree programs entirely in English: the MSc in Management and the Master of Business Administration. The goal of our programs is to cultivate highly skilled professionals with a global perspective, a strong sense of ethics, and the ability to lead and contribute positively to the international business community.

CONTACTS

Mr. John Kang
Assistant Director for International Development

Ms. Aimée Clark
Exchange Coordinator / Career Service

Mr. Lee Xiong
Academic Affairs Coordinator

Ms. Atsuko Nagai
Student Affairs Coordinator

International Affairs Office
Email: mba@gsm.nucba.ac.jp

APPLICATION PROCEDURES

Deadline for Nomination

- Spring Semester 2023 December 1, 2022
- Fall Semester 2023 May 1, 2023

Deadline for Document Submission

- Spring Semester 2023 January 1, 2023
- Fall Semester 2023 June 1, 2023

Application Steps

- Students submit application package to NUCB BS
- NUCB BS sends the Certificate of Eligibility (CoE) and Acceptance Letter to each school after CoE is issued by the Immigration Office
- Students apply for Student Visa at the Japanese Embassy in their home country with the CoE and Acceptance letter

*For details, please refer to the email sent to partner schools

ACADEMIC CALENDAR

Spring Semester 2023

- Orientation: End of March
- Term 1 April – May
- Term 2 June – July

Fall Semester 2023

- Orientation: Early September
- Term 1 September – November
- Term 2 November – December
- Term 3 January

Office Hours

Monday: closed
Tue. – Sat.: 10:00 a.m. – 8:00 p.m.
Sun.: 10:00 a.m. – 6:00 p.m.

*Information updated as of 2022.8

MSC / MBA PROGRAM

Semester and Terms

An academic year at the NUCB Business School is separated into Spring (Terms 1 & 2) and Fall (Terms 3, 4, & 5) semesters.

- 14 or 21 weeks per semester
- Orientation day conducted at start of semester

Course Delivery Styles

- (1) Weekday intensive four-day courses (Tue-Fri)
- (2) Weekend intensive courses are taught over two weekends for four days
- (3) Intensive two-day Exe.Ed courses also available throughout the year (held remotely)

Course Information / Syllabi for GLP

- [Reference Course List 2022](#)

TUITION AND FEES

Exchange students are responsible for paying their home institution's tuition. Our agreements with partner institutions ensure that incoming exchange students are not responsible for tuition payments to NUCB Business School.

The cost of textbooks and other materials, however, are not covered by the exchange agreement. Most courses are conducted using e-casebooks provided in data form and paid for in cash at the **Administration Office**. While e-case fees differ by course, the cost is approximately **JPY 3,000 to 5,000** per course.

All students from our partner schools are required to pay the school service charge (JPY **35,000** per semester) which includes campus liability insurance, meals during weekend courses, and facility usage.



CREDITS / COURSES

Grading

Grades	Definition	Grading points	Applied Grading Curve
A	Excellent	4	Top 10%
B	Good	3	Next 30%
C	Passable	2	Next 30%
D	Lowest standard	1	Next 20%
F	Failure	0	Lowest 10%
IN	Incomplete	-1	-

Credit Calculation

- 2 NUCB BS Credits = 3 ECTS Credits
- 2 NUCB BS Credits = 90 hours of study
- 90 hours = 23.3 class hours + 66.7 self-study
- Class hours = 100 min x 14 lecture
- NUCB BS uses curved grading system (above)

Exchange Students

Up to 20 credits (10 courses) can be registered per semester. If the home institution requires students to take more credits during their exchange period, please consult with NUCB Business School Administration Office.

Double Degree Students

- 20 credits (10 courses) full per-semester load
- 40 credits full year course load
 - o 36 credits (18 courses)
 - o 4 credits (1 year-long course) Case Writing
 - o Japanese language credits not counted
 - o Up to 10 credits can be transferred in

TRANSCRIPTS

Transcripts are sent to the home institution within two months after the completion of the semester.

VISA REQUIREMENTS

Certificate of Eligibility (CoE)

Passport / ID

Application

Appointment at Japanese embassy or consulate

* Other documents may be required. Guidance on any special entry procedures will be provided two months prior to the start of the semester of enrollment.

* If staying more than three months in Japan, it is compulsory to enter National Health Insurance system in Japan and register your address within two weeks of moving in. Both of these procedures are undergone at the ward office after residence check-in and orientation.

ARRIVAL IN NAGOYA

Transportation

The NUCB Business School provides transportation service on arrival from the downtown campus (**not from Chubu International Airport**) to student residences on the arrival dates specified by the administration.

Students are asked to make arrangements for accommodation themselves under the following circumstances:

- arrival at downtown campus after 6:00 p.m. (including the specified arrival dates)
- arrival in Japan prior to the specified arrival dates
- assignment to the Chiyoda Residence

For those who arrive at our campus after the specified dates, transportation services will not be available. In this case, we ask students to visit the campus during office hours for guidance on how to get to their residences.



ACCOMMODATION

Students are automatically allocated to one of the following residences:

Higashiyama Global Center

3-15-2 Higashiyama Motomachi
Chikusa-ku, Nagoya-shi, Aichi-ken



44 fully-furnished rooms for graduate school international students only. Includes common dining space, gym, theater room, and seminar room.

- ¥88,750 / month for rent (includes breakfast Tue. – Sat. during academic terms, utilities, common service fee)
- ¥10,000 non-refundable entry fee
- ¥50,000 refundable deposit
- NUCB BS Scholarship for qualified students
 - o ¥25,000 or ¥35,000 per month

Chiyoda Residence

2-24-37 Chiyoda
Naka-ku, Nagoya-shi, Aichi-ken



94 fully-furnished rooms for undergraduate and graduate students, located in central Nagoya near Tsuruma Park, Osu Kannon and Sakae districts

- ¥73,750 / month for rent (includes utilities and common service fee)
- ¥22,500 non-refundable entry fee for semester exchange
- ¥25,000 non-refundable entry fee for one-year exchange
- ¥30,000 refundable deposit

*Information updated as of 2022.8