01 - Practical information
BORDEAUX, MARSEILLE & TOULON CAMPUSES

BORDEAUX CAMPUS
680 cours de la Libération
33405 Talence Cedex (FR)
Tel.: + 33(0) 556 845 555

MARSEILLE CAMPUS
Rue Antoine Bourdelle
Domaine de Luminy
BP 921
13288 Marseille Cedex 9 (FR)
Tel.: + 33(0) 491 827 800

TOULON CAMPUS
Campus de la Grande Tourrache,
450 Avenue François Arago
CS 90262
83078 Toulon Cedex 9 (FR)
Tel.: + 33(0) 494 918 262

If you wish to visit our campuses, feel free to contact:

BORDEAUX
Lucie LANNEREE
lucie.lanneree@kedgebs.com

MARSEILLE
Corinne MARCELLI
corinne.marcelli@kedgebs.com

TOULON
Françoise JEGOU
francoise.jegou@kedgebs.com

ERASMUS CODE
F BORDEAU 57

INTERNATIONAL STUDENT OFFICE WEBSITE
https://student.kedge.edu/exchange-programmes

FACT SHEET 2020-2021
**CONTACT INFORMATION**

**INTERNATIONAL STUDENT OFFICE**

- **CAMPUS MANAGERS**
  - Ms Annabelle DUPONT-TIGNOL
    Tel. +33 (0)556 845 599
    annabelle.dupont@kedgebs.com
    Office in Bordeaux
  - Ms Frédérique FERRET-MARY
    Tel. +33 (0)491 827 927
    frederique.ferret-mary@kedgebs.com
    Office in Marseille

- **AREA COORDINATORS**
  - **EASTERN & SOUTHERN EUROPE**
    - Ms Corinne MARCELLI
      Tel. +33 (0) 491 827 908
      Office in Bordeaux
    - Ms Isabelle CONRAD
      Tel. +33 (0) 556 846 314
      Office in Bordeaux
  - **USA**
    - Ms Maurine ALANORE
      Tel. +33 (0) 556 846 317
      Office in Bordeaux
  - **AFRICA, MIDDLE EAST & LATIN AMERICA**
    - Ms Isabelle MORENO
      Tel. +33 (0) 556 846 314
      Office in Bordeaux
  - **CHINA**
    - Ms Sophie de Saint ALBERT
      Tel. +33 (0) 556 845 586
      Office in Bordeaux
  - **NORTHERN EUROPE**
    - Ms Françoise JEGOU
      Tel. +33 (0) 494 918 262
      Office in Toulon
  - **OCEANIA AND ASIA**
    (except China)
    - Ms Anne-Claire LAURET
      Tel. +33 (0) 486 949 638
      Office in Marseille
  - **CANADA & WESTERN EUROPE**
    - Ms Natallia LECLERCQ
      Tel. +33 (0) 491 827 978
      Office in Marseille
  - **CHINA**
    - Mr Pierre PETROSINO
      Tel. +33 (0) 491 827 949
      Office in Marseille

---

**INTERNATIONAL DEVELOPMENT DEPARTMENT**

- **KEY PROJECT MANAGER**
  - **EUROPE**
    - Ms Florence MOREL
      Tel. +33 (0) 491 827 856
      florence.morel@kedgebs.com
      Office in Marseille
  - **LATIN AMERICA**
    - Ms Gabriela SEIJAS ARCE
      Tel. +33 (0) 556 842 290
      gabriela.seijas@kedgebs.com
      Office in Bordeaux
  - **NORTH AMERICA**
    - Mr Bruno CAMUS
      Tel. +33 (0) 491 827 777
      bruno.camus@kedgebs.com
      Office in Marseille
  - **MIDDLE EAST - AFRICA**
    - Mr Thierry PROVIN
      Tel. +33 (0) 491 827 735
      thierry.provin@kedgebs.com
      Office in Marseille

- **PROJECT MANAGER**
  - Ms Laure DEBUISSON
    Tel. +33 (0) 556 846 346
    laure.debuisson@kedgebs.com
    Office in Bordeaux

---

**OTHER CONTACTS**

- **PROJECT MANAGER**
  - Ms Isabelle MORENO
    Tel. +33 (0) 556 842 251
    Office in Bordeaux

- **ASSISTANT INTERNATIONAL COORDINATORS**
  - Ms Julia CHAOUI
    Tel. +33 (0) 491 827 324
    Office in Marseille
  - Mr Brendan KNOWLSON
    Tel. +33 (0) 556 845 504
    Office in Bordeaux

---

**INTERNATIONAL COORDINATOR IN CHARGE OF EVENTS**

- Ms Lucie LANNEREE
  Tel. +33 (0) 556 844 217
  Office in Bordeaux

---

If you have any questions about our outgoing students please contact: outgoing@kedgebs.com

If you have any questions about your students coming to kedge please contact: incoming@kedgebs.com

---

**SHORT TERMS PROGRAMMES**

**International Projects & Development**

- **MANAGER**
  - Ms Jessica CHOQUET
    Tel. +33 (0) 491 827 777
    jessica.choquet@kedgebs.com
    Office in Marseille

- **COORDINATOR**
  - short-terms-bordeaux@kedgebs.com
  - Ms Carla GODROY / Ms Le YANG
    Tel. +33 (0) 556 846 339
    Mob. +33 (0) 680 512 682
    Office in Bordeaux
  - Ms Catherine ROSSINES
    Tel. +33 (0) 491 827 904
    Office in Marseille

---

**FACT SHEET 2020-2021**
IMPORTANT PROCEDURES

FALL 2020
Nomination deadline
Application deadline
Orientation session
Semester dates

April 15th
May 15th
September
Sept. – Dec.

SPRING 2021
Nomination deadline
Application deadline
Orientation session
Semester dates

Sept. 30th
Oct. 15th
January
Jan. - May

DEFINITIVE DATES WILL BE CONFIRMED SOON.

NOMINATION PROCEDURE

- Copy of passport (non-EU and EU students) or national identity card (EU students only) valid for the whole length of their stay.
- Proof of their academic level (document provided by KEDGE and filled out by the Home Institution).

APPLICATION PROCEDURE & REQUIRED

Once nominated by their Home Institution, applicants to KEDGE will automatically receive an email with instructions on how to access the application form: https://exchange.kedgebs.com/

- Copy of passport (non-EU and EU students) or national identity card (EU students only) valid for the whole length of their stay.
- Proof of their English level (document provided by KEDGE and filled out by the Home Institution) or TOEFL score copy (minimum 79 IBT or 550), or IELTS score copy (minimum 6.0) or TOEIC score copy (minimum 785).
- Proof of their academic level (document provided by KEDGE and filled out by the Home Institution).
- For students wishing to take French Language Courses: proof of their French level (document provided by KEDGE and filled out by the Home Institution).

ACCEPTANCE LETTERS

- Acceptance letters will be sent only to students applying for a French student visa.
- No acceptance letter will be delivered to students not needing a visa unless requested.

HEALTH INSURANCE

Once received the login and password, students will have to upload on Campus Virtuel the required health insurance certificate or card depending on their situation:

Students from a EU country or Switzerland: copy of their European Health Insurance Card. Students from the E.U. not holding a European Health Insurance card must register with the French national health insurance.

Non-European students registered at KEDGE for less than 3 months: proof of private health insurance covering them for medical expenses for the totality of their stay.

Non-European students registered at KEDGE for more than 3 months: it is COMPULSORY BY LAW for these students to register for the French National Health Insurance (Sécurité Sociale).

Students from Québec: copy of the SE-401-Q-106 form
ACADEMIC PROGRAMME INFORMATION
OVERVIEW OF ACADEMIC PROGRAMMES

These programmes are offered to exchange students in Marseille, Bordeaux and Toulon according to students’ academic level whilst at KEDGE.

### MARSEILLE CAMPUS

<table>
<thead>
<tr>
<th>Course Level</th>
<th>Fall &amp; Spring</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year Bachelor Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td></td>
</tr>
<tr>
<td>3rd Year Bachelor Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td></td>
</tr>
<tr>
<td>4th Year Bachelor Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
<tr>
<td>1st Year Master Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
<tr>
<td>2nd Year Master Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
</tbody>
</table>

### KEDGE DESIGN SCHOOL*

<table>
<thead>
<tr>
<th>Course Level</th>
<th>1st Year Courses</th>
<th>2nd Year Courses</th>
<th>3rd Year Courses</th>
<th>Master 1st Year Courses</th>
<th>Graduate Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year BachelorStudent</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>Msc INNOVATION &amp; DESIGN THINKING - master 2nd year</td>
</tr>
<tr>
<td>3rd Year BachelorStudent</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>4th Year BachelorStudent</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>1st Year Master Student</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>2nd Year Master Student</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td>FRENCH</td>
<td></td>
</tr>
</tbody>
</table>

* Attention: only open to students with an educational background in Design

** Attention: the number of credits offered in this language is less than 30 ECTS and only for the spring semester

### BORDEAUX CAMPUS

<table>
<thead>
<tr>
<th>Course Level</th>
<th>Fall &amp; Spring</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year Bachelor Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td></td>
</tr>
<tr>
<td>3rd Year Bachelor Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
<tr>
<td>4th Year Bachelor Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
<tr>
<td>1st Year Master Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
<tr>
<td>1st Year Master Student</td>
<td><strong>ENGLISH OR FRENCH</strong></td>
<td><strong>ENGLISH OR FRENCH</strong></td>
</tr>
</tbody>
</table>

### TOULON CAMPUS

<table>
<thead>
<tr>
<th>Course Level</th>
<th>Fall &amp; Spring</th>
<th>Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year Bachelor Student</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>3rd Year Bachelor Student</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>4th Year Bachelor Student</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>1st Year Master Student</td>
<td>FRENCH</td>
<td></td>
</tr>
<tr>
<td>2nd Year Master Student</td>
<td>FRENCH</td>
<td></td>
</tr>
</tbody>
</table>
OTHER INFORMATION

**VISA**

**EUROPEAN STUDENT**
No VISA required

**NON-EUROPEAN STUDENTS**
Apply for a French student visa at Campus France for the following countries:

*Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi, Cameroon, Chile, China, Colombia, Comoros, Congo Brazzaville, Ivory Cost, Djibouti, Egypt, Gabon, Guinea, Haiti, India, Indonesia, Iran, Japan, Kuwait, Lebanon, Madagascar, Mali, Mauritania, Morocco, Mexico, Peru, Republic of the Democratic Congo, Russia, Senegal, Singapore, Taiwan, Togo, Tunisia, Turkey, Vietnam

**OTHER NON-EUROPEAN COUNTRIES**
Contact the closest French Consulate or Embassy.

**INTERNATIONAL STUDENTS**

Our students associations Interact (in Marseille), Melting Potes (in Bordeaux) and Welcome (in Toulon) support the International Student Office in facilitating the integration of International students at KEDGE throughout the year by organising events and providing support to incoming Students. They will contact the International Students before their arrival at KEDGE.

**ACCOMMODATION**

It is strongly recommended to book accommodations before arrival. The Housing service of KEDGE Business School is available on a single platform: Studapart. You will find housing offers from private landlords, real estate agencies and student residences. A multilingual team is at your disposal 6 days a week to help you find and book accommodations.

If you already have a KEDGE email address, sign up using your school email address and the password of your choice. If you do not have a KEDGE email address yet, create your account with your personal email and validate with the enrolment key:

**STUDAPART**

**PICK UP ASSISTANCE & SUPPORT UPON ARRIVAL**

**BORDEAUX CAMPUS**
Available from Bordeaux-Mérignac Airport or Bordeaux-Saint Jean train station

**MARSEILLE CAMPUS**
Available from the Marseille Saint-Charles train station (downtown). From the airport: bus shuttle

**TOULON CAMPUS**
Available from Toulon train station (downtown) or Toulon-Hyères airport.

**HOUSING SUPPORT CONTACT**

**BORDEAUX CAMPUS**
logementbordeaux@kedgebs.com
Tel. +33 (0) 556 846 326

**MARSEILLE CAMPUS**
logementmarseille@kedgebs.com
Tel. +33 (0) 491 827 314

**TOULON CAMPUS**
francoise.jegou@kedgebs.com
Tel. +33 (0) 494 918 262

Feel free to contact us if you need any further information!
ESTIMATED EXPENSES (€)

### Monthly fees

<table>
<thead>
<tr>
<th></th>
<th>BORDEAUX</th>
<th>MARSEILLE</th>
<th>TOULON</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOUSING</td>
<td>350 € to 750 €</td>
<td>380 € to 700 €</td>
<td>350 € to 700 €</td>
</tr>
<tr>
<td>FOOD</td>
<td>200 €</td>
<td>200 €</td>
<td>200 €</td>
</tr>
</tbody>
</table>

### One-time fees upon arrival

<table>
<thead>
<tr>
<th></th>
<th>BORDEAUX</th>
<th>MARSEILLE</th>
<th>TOULON</th>
</tr>
</thead>
<tbody>
<tr>
<td>OFII registration for the students holding CESEDA R311-3 visa</td>
<td></td>
<td>Approx. 60 €</td>
<td></td>
</tr>
<tr>
<td>International Students Association</td>
<td>20 €</td>
<td>Free of charges</td>
<td>Free of charges</td>
</tr>
</tbody>
</table>

MISCELLANEOUS

Information about studying and living in France:

Practical Information for International students:
- [https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information](https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information)

Tourist information
- Bordeaux and surrounding area: [https://www.bordeaux-tourism.co.uk/](https://www.bordeaux-tourism.co.uk/)

KEDGE Business School International Students Facebook groups:
- International Students 2020/2021 KEDGE BS Bordeaux
- International Students 2020/2021 KEDGE BS Marseille