



# **China University of Political Science and Law**

## **Fact Sheet For Fall Semester 2023**

# 1. APPLICATION

## 1.1 Application Procedure

### Step 1 - Nomination

**Deadline: May 10<sup>th</sup> 2023**

Students who wish to study at CUPL as an exchange student must firstly be selected by home university.

The nomination should be finished via the website link: <https://www.wjx.cn/vm/PXRCLrV.aspx#> by exchange coordinator of home university.

***\*\*\*If you have selected students, nominate them as soon as possible. We only have a limited quota for next semester.***

### Step 2 - Documents submission

**Deadline: May 20<sup>th</sup> 2023**

Nominated students must submit the application documents to the incoming exchange program officer Ms. Gloria: [chgao1211@126.com](mailto:chgao1211@126.com).

Please note that:

- It may take 2-4 work days for CUPL to process the documents and send feedback to coordinators and nominated students.

## 1.2 Application Documents (Electronic edition)

- Student Application Form (one in PDF and one in Microsoft Word)
- Copy of main page of passport (in PDF)
- 1 passport size photo with white background (Digital)
- Copy of Physical Examination Form (in PDF with signatures)

## 1.3 Language Requirements

Students are expected to have good performance at school.

Students who choose courses taught in English are required to have a good command in English and can finish assessments in English.

Students who choose undergraduate courses taught in Chinese are required to have HSK4 certificate with score 180 or above.

Students who choose graduate courses taught in Chinese are required to have HSK5 certificate with score 180 or above.

## 2. COURSE

### 2.1 Course List (Just for reference)

CUPL offers Chinese Law taught in English (CLTE), Comparative law taught in English, International Law taught in English and Chinese language classes for Fall semester 2023. Please be aware that below form is only for your reference and course list may change every academic year.

#### CLTE (Changping Campus, you can take ONLY 2 courses from them)

	COURSE	CREDIT	CREDIT HOURS	TIME
1	Chinese Business Law	2	32	Fall Semester
2	Chinese Law and Society	2	32	Fall Semester
3	Chinese Criminal Justice	2	32	Fall Semester
4	Chinese Anti-Monopoly Law	2	32	Fall Semester
5	Comparative Constitutional Law	2	32	Fall Semester
6	Chinese Administrative Law and Regulation	2	32	Fall Semester

#### Comparative Law (Haidian Campus)

	COURSE	TEACHER	CREDIT	CREDIT HOURS	TIME
1	Chinese Constitutional Law	HUO, Zhengxin	2	32	Fall Semester
2	Chinese Culture and Law	ZHANG, Liying	2	32	Fall & Spring Semester
3	Chinese Administrative Law	ZHANG, Qing	2	32	Fall Semester
4	Chinese Civil Procedure Law	DU, Wen	2	32	Fall Semester
5	Chinese Civil Law	ZHENG, Jianing	2	32	Fall Semester
6	Chinese Anti-Monopoly Law	HAO, Qian	2	32	Fall Semester
7	Chinese Law and Society	SONG, Qingbao	2	32	Fall Semester
8	Contemporary Chinese Political Science and Society	YAN, Ting	2	32	Fall Semester

## International Law (Haidian Campus)

	COURSE	TEACHER	CREDIT	CREDIT HOURS	TIME
1	Environment Law	CAO, Mingde	2	32	Fall Semester
2	Public International Law	ZHU, Lijiang	2	32	Fall Semester
3	International Trade Law	CHE, Luyao DING, Ru	2	32	Fall Semester
4	International Air Law	KONG, Dejian	2	32	Fall Semester
5	International Investment Law	KONG, Qingjiang	2	32	Fall Semester
6	Arbitration Law	LI, Hu	1	16	Fall Semester

\* Please inform Gloria in advance if you need to take Chinese language classes during exchange period. We offer Chinese language classes for different HSK levels. We will give you the specific course list according to the Chinese level.

### 2.2 Course Load

CUPL doesn't have specific requirements of workload for our exchange students. The workload depends on your home university. Regular workload for exchange students is 4 -6 law courses per semester.

### 2.3 Transcript of Records

Exam results will be sent to the International Office and our staff will make transcript of records and send you the soft copy. Partner University will receive the transcript of records stating the final grade and credits at the beginning of the next semester.

Please let teacher assistants and Gloria know in advance if you need the transcript of records before the exchange period ends. We can not make transcript of records during holidays.

### 2.4 Grading and Credit System

## China University of Political Science and Law Conversion Standards of Grading System for Undergraduate Students based on 100 Point Scale and Grade Point

According to Article 17 of the "Measures for the Management of Undergraduate Credit System of China University of Political Science and Law (CUPL [2016] No.122)", the conversion standards of grading system for undergraduate students based on 100 point scale and grade points are as follows:

Conversion standards of Grading System and Grade Points		Conversion standards of 100 point scale and Grade Points	
Grading System	Grade Point	100 point scale	Grade Point
(A) Excellent	5.3	95-100	6.0...6.5
		90-94	5.0...5.4
		85-89	4.0...4.4
(B) Good	3.2	80-84	3.0...3.4
(C) Average	2.5	70-79	2.0...2.9
(D) Pass	1.5	60-69	1.0...1.9
Failure	0	≤ 59	0

Please note that there is not a standard transfer method between CUPL credit and ECTS. You need to consult your coordinator of home university how many CUPL credits you need to take.

### 3. AT CUPL

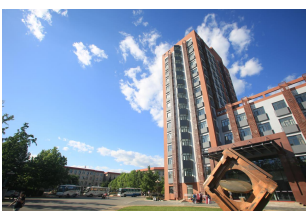
#### 3.1 Basic Information

CUPL has two campuses. International exchange students will live at Changping Campus and can take courses in both campuses.



#### Haidian Campus:

北京市海淀区西土城路25号 中国政法大学（东门）  
No.25, XiTu Cheng Road, HaiDian District, Beijing, China



#### Changping Campus:

北京市昌平区府学路27号 中国政法大学  
No.27, FuXue Road, Changping District, Beijing, China

## 3.2 Arrival

Upon arrival at CUPL, several administrative procedures need to be carried out. They should be done in the following order.

- 1.Registration
- 2.Accommodation Service Center

### Registration

In order to complete your registration, you must go to the International office with the following documents:

- 1.Passport and Valid Visa
- 2.Admission Notice
- 3.Several Passport Size Photos
- 4.Physical Examination Form and blood test report

You will get some documents and materials:

- 1.Registration Form
- 2.Student Card
- 3.Campus Map
- 4.Student Handbook
- 5.Health Insurance Card (MOE requires all international students buy insurance when register. The insurance is mainly for accident. It will cost you 400 RMB for 6 months.)



### Accommodation

Accommodation on campus is limited, please contact us for apply dormitory. You can receive a dorm as soon as you arrive at the campus during work time. You will get a dorm key when you go to the accommodation office to complete the register.

You HAVE TO give your passport to accommodation office within 24 hours when you come to CUPL. Since our staff will go to the police station to help our exchange students finish the accommodation registration form.

An Accommodation Agreement must be signed, which states the rights and obligation of both parties (the School of International Education and students) before you receive your room.

### Changping Campus:

Standard room with FOUR beds.

Private bathroom with 24 hours hot water.

No bedding and mattress  
No cooking facilities.



### 3.3 Departure

At the end of your stay at CUPL, SIE requires you to carry out a series of administrative procedures. They should be done in the following order.

- CUPL Departure Form

You need to go to the international office to fill in the CUPL Departure Form and Course List Form before leaving CUPL.

- Return Dorm Key

You must return your dorm key to accommodation office before leaving CUPL.

Note: Students **CAN NOT** live on campus when the semester ends.

- Transcript of Records

Partner University will receive the transcript of records stating the final grades and credits at the beginning of the next semester.

### 3.4 Fees

Accommodation fee (it may change, CUPL will inform students before arrival) :

Renting a room around Haidian Campus: 3000-4000 RMB/month

Changping Campus: 2625RMB/semester

Taxi fee between two campus: about 100RMB

Insurance fee: 400RMB/semester

Living expenses: 2000-4000RMB/month

### 3.5 Wifi

CUPL offers internet which works in your accommodation and the campus. It charges differently according to the plan you choose: 500 megabytes for 1 RMB or 15 gigabytes for 10 RMB monthly. Every month, Wi-Fi account should be charged at least 10 RMB.

The CUPL student Wi-Fi (named CUPL-student 1x) works for free. But it can only connect with phone, it can't be used in laptop.

### **3.6 Hospital**

There is a school infirmary at CUPL. It is located on the opposite of the Dorm Building. Students can take medicine with CUPL student card and pay in cash.

Around our campus, there is a public hospital, Changping District Hospital of Traditional Chinese Medicine. It is a grade-A tertiary hospital with integration of medical services, medical education, research and prevention as well as health care.

Add: Donghuan Rd., Changping District, Beijing, P.R.China

Tel: (010)69742114 / (010)69742196

### **4. VISA**

International students who study at CUPL for one semester MUST apply for **X2 visa** and you don't need JW202 form anymore. Students who were nominated for 2 semesters, you MUST apply for **X1 visa** with JW202 form and our Admission Letter. CUPL will help you apply for residence permit after your arrival.

It is IMPOSSIBLE for us to renew X1 visa for students who study at CUPL less than 180 days, so DO NOT apply for X1 visa if you study at CUPL for one semester.

Please buy flight ticket after you received our admission letter, in which there will specify our registration date.

### **5. INTERNSHIP**

Exchange students cannot do any internship during the exchange period with X2 visa.

### **6. NOTE:**

For more information please check our school website.

Exchange program: <http://sis.cupl.edu.cn/info/1053/1206.htm>

Visa: <http://sis.cupl.edu.cn/English/Orientation/Visa.htm>

Newsletter: [http://sis.cupl.edu.cn/English/Current\\_Studies/Newsletter1/a2018.htm](http://sis.cupl.edu.cn/English/Current_Studies/Newsletter1/a2018.htm)



## 7. CONTACTS

### 7.1 Basic Information

CUPL-School of International Education  
Keyan Building (A4) Room A1101 (11th Floor)  
Working Hours: 8:30--11:30am 2:00-5:00pm  
Tel: +86 010 58908237  
E-mail: ico@cupl.edu.cn  
<http://sis.cupl.edu.cn/English/Home.htm>

### 7.2 Contact Person

---

**Ms. Dan XU (Vice Dean)**

Tel:+86 010 58908236  
E-mail: cuplxudan@sina.com

---

**Ms. Yicong DENG (Section Chief)**

Tel:+86 010 58908238  
E-mail: dorisdeng911@163.com

---

**Ms. Gloria GAO (Incoming Exchange Program & Comparative Law)**

Tel:+86 010 58908237  
E-mail: chgao1211@126.com  
ico@cupl.edu.cn

---