EXCHANGE FACT SHEET 2022-2023

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# IMPORTANT DATES

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<th>Nomination/Application Deadlines</th>
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<th>Application Processing &amp; Course Registration</th>
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<td><strong>FALL SEMESTER</strong></td>
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<td>March 15: Nomination deadline for FALL and SPRING terms</td>
<td><strong>September 1 – 2:</strong> 2022 Fall Incoming Exchange Orientation (mandatory)</td>
<td><strong>Third week of April:</strong> UVic student number (V-numbers) will be sent to fall term students who want on-campus housing</td>
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<td>April 15: Application deadline for FALL term students who want to live on-campus</td>
<td><strong>September 7:</strong> First term classes begin</td>
<td><strong>First week of May:</strong> UVic student numbers (V numbers) will be sent out to remaining students in Fall/Spring</td>
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<td>April 30: Application deadline for FALL term students who do not want to live on campus and all SPRING term students</td>
<td><strong>November 9 – 11:</strong> Reading Break</td>
<td><strong>End of May:</strong> Letters of Acceptance (LOA) will be sent out to all students</td>
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<td><strong>SPRING SEMESTER</strong></td>
<td><strong>December 2:</strong> Last day of classes</td>
<td><strong>End of June:</strong> Course registration for FALL and SPRING terms will begin</td>
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<td><strong>Jan 06 – 20:</strong> 2023 Spring Incoming Exchange Orientation (mandatory)</td>
<td><strong>February 20 – 24:</strong> Reading Break</td>
<td><strong>End of June:</strong> Contact all students concerning their course registration</td>
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<td><strong>Jan 9:</strong> First term classes begin</td>
<td><strong>April 6:</strong> Last day of classes</td>
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<td><strong>April 11 – 26 (inclusive):</strong> 2023 spring term exam period</td>
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NOMINATION PROCEDURES FOR PARTNERS

Nomination Deadline: March 15
Nomination Link: TBD

Nomination guidelines:

- **English Proficiency:**
  We no longer require students to submit their English proficiency scores. However, we trust partners will nominate students who will succeed in our program. Students who succeed in our program have TOEFL scores of 575/90 or IELTS 6.5, so we request partners to nominate students in that range.

- **Completed a minimum of one year of business courses prior to exchange:**
  Students who have taken Microeconomics, Statistics & Finite Math will have a larger course selection at GSB.

APPLICATION PROCEDURES

1) **Application Form Link:** TBD

2) **Course selection**
   - Please choose a **minimum of 10 business courses** (per term) and we will do our best to register you in a maximum of five business courses.
   - As an incoming exchange student at our business school, you must take a **minimum of three business courses** and a **maximum of five courses in total**.
   - If any of the business courses students choose have pre-requisites, they must include a completed **Course Request Form** and any relevant course outlines (in English or accompanied with a translation) and upload these documents along with their transcript of grades.

Please upload the following documents on your exchange application:

3) **Transcript of grades in English**
   **NOTE:** If you are a graduate student at your home institution, please also include your undergraduate transcript of grades, in English.

4) **Photo**

**IMPORTANT**: Please do not purchase flights or secure accommodation until you have received your letters of acceptance from our institution and have the adequate immigration documentation needed to travel to Canada.
ANTICIPATED COSTS

NOTE: The fees below are based on the 2021-22 academic year and are subject to change during the 2022/23 academic year.

Optional Fees* (opt-in):
- $270.85 CAD

- Universal Bus Pass: $81.00 CAD
- Athletics & Recreation: $92.46 CAD
- UVSS Membership: $73.85 CAD

Mandatory Fees:
- $265.00 CAD

- Mandatory Temporary Medical Insurance (MTMI): $265.00 CAD

* these 3 fees cannot be unbundled

Estimated Living Costs:

- **On-campus housing:** $869.25 CAD (cluster room, no meal plan) – $1428.00 CAD per month (single dorm room with starter meal plan)
- **Off-campus housing:** $700 - $1000 CAD per month
- **Textbooks:** $250 - $500 CAD
- **Food:** $400 CAD+ per month

HOUSING INFORMATION

Homestay

Due to COVID-19, the UVic Homestay Program is regrettably not being offered to incoming exchange students during the 2022 fall term and 2023 spring terms. If there happens to be a change in policy, we will be sure to update all students accordingly.

On-Campus Housing

**NOTE:** The spring term on-campus housing application portal opens on October 17th at 9:00 am (PST).

There are very limited spaces for on-campus housing and preference is given to students who are studying for two terms. Students who are only here for the fall term are placed on a waitlist when applying for on-campus housing. The cost for on-campus housing ranges from approximately $869.25 CAN/month (cluster room, no meal plan) – $1428.00 CAN/month (single dorm room with starter meal plan). Please note, as the process for on-campus housing is extremely competitive in the fall term, the likelihood of securing a spot on campus is very low. For more information, please visit [http://www.housing.uvic.ca/](http://www.housing.uvic.ca/).
Off-Campus Housing

For more independence, students can search for off-campus accommodation through the following website: UVic Off-Campus Housing https://www.uvic.ca/residence/home/home/off-campus/
Renting a shared apartment, basement suite or condo can range from $700 - $1200 CAD/month (not including food). **NOTE:** Please be vigilant when searching for off-campus housing and take extra care.

**ENTRY INTO CANADA**

**Study Permit**

A Study Permit is required for any student attending school for **longer** than 6 months. Students of some countries require a Temporary Resident Visa (TRV) in addition to a study permit. **If you are only staying for one semester (less than 6 months), and would like greater flexibility (i.e. Eligibility to work on/off campus, etc.) then we recommend looking into applying for a study permit.**

Please refer to the Immigration, Refugees, and Citizenship Canada (IRCC) website for more information about this process: https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada.html

**Electronic Travel Authorization (Eta)**

Visa-exempt foreign nationals who fly or transit through Canada must have an eTA. Please refer to the following link in order to determine whether you require an eTA: https://www.canada.ca/en/immigration-refugees-citizenship/services/visit-canada/eta.html
The cost of the document is $7.00 CAN and is valid for five years or the duration of your passport, whichever comes first.

**HEALTH INSURANCE**

The University of Victoria has implemented a **mandatory** medical insurance plan, which will cover exchange students for one semester while studying at UVic. If your student is studying at our institution for two semesters, he or she would have to apply for the BC Medical Services Plan (MSP) upon arrival for medical coverage during the spring semester.

**The cost of this mandatory plan is CAD $265.00** for the semester and must be purchased once the student is in Victoria. For more information, please visit the website: https://www.uvic.ca/international/inbound-students/living-canada/health-insurance/index.php
Course Information & Registration
Each undergraduate business course is worth 1.5 UVic units and approximately 39 contact hours. Please note, 1.5 UVic units is the equivalent to 6 ECTS credits. During one term, the full-time course load is 6.0 units or four undergraduate business courses. Kindly ensure you check with your home institution to verify how many credits you need to fulfill your exchange course credit requirement while studying at our institution.

Course selection is completed in your Application Form. Please be mindful of your selection and that you:
1. Register in courses approved by your home university
2. Have the pre-requisites for your chosen courses and that you provide documentation in your Application Form
3. Register in your home university’s required course load. The minimum requirement at GSB-UVIC is 3 business courses.

We register FALL and SPRING students in courses starting the end of June. Course changes can be made during the first week of term, but course selection will be limited.

Grading
To view the University of Victoria grading legend, please see the following link:
https://www.uvic.ca/registrar/assets/docs/ot-legend.pdf

Transcripts
Official transcript of grades for the fall term will be sent to partner institutions late January/early February. Spring term official transcripts will be sent to partner institutions late May/early June.

UVIC’S CENTRE FOR ACCESSIBLE LEARNING
The Centre for Accessible Learning (CAL) is part of UVic’s Division of Student Affairs. Their office works with faculty and students to promote educational equity and accessibility for students with disabilities and chronic health conditions.

If you are a student who needs an academic accommodation to address barriers to your education, please look into the CAL services and consider registering yourself: https://www.uvic.ca/services/cal/index.php