# University of Lausanne - Factsheet 2023-2024

## GENERAL INFORMATION

<table>
<thead>
<tr>
<th>Name of the Institution</th>
<th>Université de Lausanne / University of Lausanne</th>
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<tbody>
<tr>
<td><strong>Address</strong></td>
<td>Unicentre&lt;br&gt;UNIL-Centre&lt;br&gt;CH-1015 Lausanne&lt;br&gt;Switzerland</td>
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<tr>
<td><strong>Rector</strong></td>
<td>Prof. Frédéric HERMAN</td>
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## INTERNATIONAL RELATIONS

<table>
<thead>
<tr>
<th>International Relations Office</th>
<th>The International Relations Office draws up and implements exchange agreements</th>
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<tbody>
<tr>
<td><strong>Address</strong></td>
<td>International Relations Office&lt;br&gt;Château de Dorgny&lt;br&gt;UNIL-Chamberonne&lt;br&gt;CH-1015 Lausanne</td>
</tr>
<tr>
<td><strong>Head of the Office</strong></td>
<td>Dr Denis DAFFLON&lt;br&gt;<a href="mailto:Denis.Dafflon@unil.ch">Denis.Dafflon@unil.ch</a>&lt;br&gt;+41 692 20 26</td>
</tr>
<tr>
<td><strong>Contact person for agreements with Asia, Oceania, and Europe (except SEMP)</strong></td>
<td>Mr Marc PILLOUD&lt;br&gt;<a href="mailto:Marc.Pillood@unil.ch">Marc.Pillood@unil.ch</a>&lt;br&gt;+41 21 692 20 23</td>
</tr>
<tr>
<td><strong>Contact person for agreements with Africa and Americas</strong></td>
<td>Mr Matthias BUESS&lt;br&gt;<a href="mailto:Matthias.Buess@unil.ch">Matthias.Buess@unil.ch</a>&lt;br&gt;+41 21 692 20 21</td>
</tr>
<tr>
<td><strong>Contact persons for SEMP agreements (ex-ERASMUS)</strong></td>
<td>Ms Sylvie KOHLI&lt;br&gt;<a href="mailto:Erasmus@unil.ch">Erasmus@unil.ch</a>&lt;br&gt;+41 21 692 20 24</td>
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## STUDENT EXCHANGE

<table>
<thead>
<tr>
<th>Social Affairs and Student Mobility Service (SASME)</th>
<th>The Social Affairs and Student Mobility Service is in charge of all practical issues regarding exchange students</th>
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<tbody>
<tr>
<td><strong>Address</strong></td>
<td>Social Affairs and Student Mobility Service (SASME)&lt;br&gt;Unicentre&lt;br&gt;UNIL-Centre&lt;br&gt;CH-1015 Lausanne</td>
</tr>
<tr>
<td><strong>Head of the Office</strong></td>
<td>Mr Cédric RYCHEN&lt;br&gt;<a href="mailto:Cedric.Rychen@unil.ch">Cedric.Rychen@unil.ch</a>&lt;br&gt;+41 21 692 21 14</td>
</tr>
<tr>
<td><strong>Contact SEMP exchange students and applications</strong></td>
<td>Ms Maria VELASCO&lt;br&gt;<a href="mailto:Maria.Velasco@unil.ch">Maria.Velasco@unil.ch</a>&lt;br&gt;+41 21 692 21 16</td>
</tr>
<tr>
<td><strong>Contact incoming exchange students and applications outside SEMP</strong></td>
<td>Ms Frédérique AUGER&lt;br&gt;<a href="mailto:Frederique.auger@unil.ch">Frederique.auger@unil.ch</a>&lt;br&gt;+41 21 692 60 31</td>
</tr>
<tr>
<td><strong>Contact outgoing exchange students and applications outside SEMP</strong></td>
<td>Mr Olivier GOUMOENS&lt;br&gt;<a href="mailto:Olivier.Goumoens@unil.ch">Olivier.Goumoens@unil.ch</a>&lt;br&gt;+41 21 692 21 17</td>
</tr>
<tr>
<td><strong>Reception for exchange students</strong></td>
<td>Ms Virginie DURRET&lt;br&gt;<a href="mailto:studentmobility@unil.ch">studentmobility@unil.ch</a>&lt;br&gt;+41 21 692 21 13</td>
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| **Phone**                                           | +41 21 692 11 11 |
| **Fax**                                             | +41 21 692 20 05 |
IMPORTANT DATES 2023-2024

Autumn semester
Welcome day for exchange students 14 September 2023
Period of Courses 19 September – 22 December 2023
Christmas Holidays 23 December 2023 – 11 January 2024
Exams * 12 January – 3 February 2024

Spring semester
Welcome day for exchange students 16 February 2024
Period of Courses 19 February – 31 May 2024
Easter Holidays 29 March – 5 April 2024
Exams * 10 June – 6 July 2024

* Each Faculty arranges its exam sessions within the period mentioned above

Nomination deadline for SEMP exchange agreements
For the autumn semester 30 April 2023
For the spring semester 15 October 2023
Deadline for Medical Students (autumn and spring semesters) 30 March 2023

Nomination deadline for other exchange agreements
For the autumn semester 15 March 2023
For the spring semester 30 September 2023

Full academic calendar www.unil.ch/central/calendar

TEACHING LANGUAGE
Most courses are taught in French. Students’ French language skills must be at least equivalent to level B2 of the CEFR. Students who do not meet this requirement shall enrol in the courses of French as a foreign language (see below).

At Bachelor level, several courses are taught in English at the Faculty of Business and Economics and at the School of Biology. At Master level, programmes taught in English are offered in Biology, Life Sciences, Geology, Environmental Geosciences, Business, Finance, Economics and English Literature. A PDF list of courses taught in English is available on www.unil.ch/international/studyatunil. Students wishing to attend these courses must have sound academic skills, and English language skills at least equivalent to the level B2 of the CEFR. It is recommended for students wishing to attend courses taught in English to have at least a basic knowledge of French for daily life and social integration.

COURSES IN FRENCH AS A FOREIGN LANGUAGE
Cours de Vacances (Holiday courses in French) The Cours de vacances offers intensive courses in French language during the summer and winter breaks:
- 3-week courses (A1-C1 level)
- 6-week courses (A1-C1 level)
- 6-week courses for complete beginners (summer only)
- Possibility to get 5 ECTS credits for 3-week courses and 10 credits for 6-week courses (special conditions apply)

Students must pay for these courses, unless included in the exchange agreement.

Address Cours de vacances Anthropole UNIL-Chamberonne CH-1015 Lausanne www.unil.ch/cvac
coursdevacances@unil.ch +41 21 692 30 90
| **Ecole de français langue étrangère**  
(School of French as a foreign language) | The School of French as a Foreign Language offers courses in French language during the autumn and spring semesters for beginners to advanced students:  
- Full-time classes for intermediate to advanced students;  
- Supplementary classes (4 to 10 hours a week) for beginners to advanced students.  
These courses are free of charge for exchange students. |
|---|---|
| **Address** | EFLE  
Anthropole  
UNIL-Chamberonne  
CH-1015 Lausanne | [www.unil.ch/fle](http://www.unil.ch/fle)  
efle@unil.ch  
+41 21 692 30 80 |
| **Online learning or testing platforms** | [www.unil.ch/international/french](http://www.unil.ch/international/french) |

### ACADEMIC INFORMATION AND TRANSCRIPTS

| Courses not open to exchange students | School of Medicine (except specific SEMP agreements)  
School of Criminal Justice (except Master of Law in Criminology and Security; for courses of the Bachelor and Master in Forensic Sciences, a written request must be addressed to the Direction of the School).  
MSc in Medical Biology  
MSc in Accounting, Control and Finance  
Some courses may require specific prerequisites and the approval of the Master programme’s director  
Executive programmes (EMBA, MAS, etc.) |
| Credits and grades | UNIL uses ECTS credits. The grading scale is from 0 (lowest grade) to 6 (highest grade). Passing grade is 4. |
| Course load | There is no minimum requirement regarding the number of credits a student should take. However, we recommend students to take about 15 to 20 contact hours per week. |
| Transcripts | Bilateral agreements: the original transcript is sent to the exchange office of the partner institution within 4 weeks after the end of the examination session.  
Contact: Ms Frédérique Auger  
studentmobility@unil.ch (+41 21 692 60 31) |
| Info for incoming exchange students | [www.unil.ch/international/studyatunil](http://www.unil.ch/international/studyatunil) |

### HOUSING

| **University housing office** | UNIL cannot guarantee housing for all exchange students. Priority is given to overseas exchange students. University halls of residence are open to bachelor and master students only. Advanced studies and continuing education students (Master of Advanced Studies) have not access to university halls of residence. Students who did not get a room through our office can ask for a room rent list.  
More info: [www.unil.ch/international/comingtolausanne](http://www.unil.ch/international/comingtolausanne) |
| **Address** | Social Affairs and Student Mobility Service (SASME)  
Unicentre  
UNIL-Centre  
CH-1015 Lausanne | Logement@unil.ch  
+41 21 692 21 13 |

### INSURANCE

Foreign students **must** have a health and accident insurance coverage that complies with Swiss regulations. If a foreign health and accident insurance does not offer the minimum coverage required by Swiss law, the exchange student will have to contract a Swiss health and accident insurance for international students. European students can benefit from the minimum coverage required by Swiss law if they have a European Health Insurance Card. More info: [www.unil.ch/international/insurance](http://www.unil.ch/international/insurance)
IMMIGRATION

Visa
Students should apply to the Swiss diplomatic representation in their own country in order to complete the necessary administrative procedure. It is very important that these formalities are started within the time limits set, i.e. 2 to 3 months before their arrival in Switzerland. Students coming from the countries of the European Union do not have to complete these formalities. **Important:** It is impossible to change a tourist visa into a student permit once the student has arrived in Switzerland. Thus, the exchange student must apply for a national visa (Visa D) designed for a stay of more than 90 days.

Residence permit
Upon arrival in Switzerland, the student must go personally to the Foreign Registration Office (*Bureau des étrangers*) of his/her town of residence.

More information
[www.unil.ch/international/comingtolausanne](http://www.unil.ch/international/comingtolausanne)

COST OF LIVING

The cost of living in Lausanne for students all included is around CHF 1,900 per month (incl. accommodation: around 750)

More information: [www.unil.ch/international/insurance](http://www.unil.ch/international/insurance)

PRACTICAL INFORMATION FOR STUDENTS

| Services available to exchange students | General advising and support | Mr Olivier GOUMOENS  
Olivier.Goumoens@unil.ch  
+41 21 692 21 17 |
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<td></td>
<td>Academic counselling</td>
<td><a href="http://www.unil.ch/international/advisers">www.unil.ch/international/advisers</a></td>
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|                                        | Peer programme                | ESN-UNIL:  
[http://unil.esn.ch/](http://unil.esn.ch/) |
|                                        | Life on campus                | [www.unil.ch/etudiants](http://www.unil.ch/etudiants) |
|                                        | Culture                       | [www.unil.ch/scms/home/menuinst/culture.html](http://www.unil.ch/scms/home/menuinst/culture.html) |
|                                        | Sports                        | [http://sport.unil.ch](http://sport.unil.ch) |

Student card and Student ID
Each student will receive a student card (Campus card), an ID (username and password), and an email address.  
[www.unil.ch/campuscard](http://www.unil.ch/campuscard)

University Library
[www.bcu-lausanne.ch](http://www.bcu-lausanne.ch)  
The Campus card is required to borrow a book.

Recommended arrival dates  
(arrival date depends from the Housing Contract students receive about one month before the beginning of the semester)

Autumn semester: First week or beginning of the second week of September  
Spring semester: Second week of February

Airport pick-up service
The ESN student association can organize pick-up service at Geneva airport or at Lausanne train station.  
Contact: [esn@asso-unil.ch](mailto:esn@asso-unil.ch)

USEFUL WEBSITES

International relations  
[www.unil.ch/international](http://www.unil.ch/international)

Programmes and courses  
[www.unil.ch/programmes](http://www.unil.ch/programmes)

Information for exchange students  
[www.unil.ch/international/incoming](http://www.unil.ch/international/incoming)

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