KAIST is the first school to offer MBA programs in Korea when it began in 1996 and one of the first Korean school accredited by AACSB. KAIST offers Management MBA, Finance MBA, Information & Media MBA and Management Engineering MS/Ph.D.

WEB ADDRESS:  http://business.kaist.edu

Information for exchange students: http://business.kaist.ac.kr/eng/p_inter/international.asp?left_01=03

CONTACT:  Jinyung Cha (Ms.)
E-mail: jycha@business.kaist.ac.kr

Phone: +82 - 2 - 958 - 3244
Fax: +82 - 2 - 958 – 3210
ACADEMIC CALENDAR: Course offering updates requests through International Center.

1 Semester = 16 weeks and generally each course is three credits.

*Note that Finance & Info. & Media courses are 8wks and runs 2 sessions per semester.

2011-2012 Academic Calendar:
- Spring : Feb. 6 – May 25, 2012
- Fall : Sep. 1 – Dec. 21, 2012

DEADLINE FOR APPLICATION:
Spring 2012: Nov. 11th, 2011
Fall 2012: Apr. 29th, 2012

COURSES:
1 Management Courses = 3 credits
1 Finance, Info. & Media: 1.5 credits

Exchange students can take courses from all three graduate schools at KAIST Business School.

Many courses are offered in English and number of courses in English are growing every year.
Please check the course list for more detail.

LANGUAGE OF INSTRUCTION: English / Korean

LANGUAGE OF REQUIREMENTS: Student whose primary language is not English must demonstrate their English language proficiency by submitting TOEFL score and/or transcript with list of English courses taken.

GRADES:
Grades are based on examinations, class participation, quizzes, individual and group projects / reports, presentations and attendance.
Letter Grades
A+=4.3, A=4.0, A-=3.7, B+=3.3, B0=3.0, B-=2.7,
C+=2.3, C0=2.0, C-=1.7, D+=1.3, D0=1.0, D-=0.7, F=0
W=Withdrawn (no count)

EXAMS: Exams are given on a class-by-class basis.
QUALIFICATIONS FOR EXCHANGE:
- Graduate level to follow MBA courses
- Officially nominated by students’ home schools
- English proficiency

SCHOOL FACILITIES:
- Amphitheater-type classrooms with modern audiovisual and multimedia equipment.
- Notebook port for each seat
- Network Computing: The entire campus is on broadband & WIFI - ready.
  - Shared PCs are available throughout the campus.

Lab System:
- All KAIST students are assigned with a personal study space in a lab. which helps students to support academic cooperation and networking among them.
- Each Lab can accommodate 10~14 students.
- Lab. runs 24hours / key entry

Cafeteria: Serves Korean-style food from breakfast to dinner.

Sports Facilities: Tennis courts, weight room, basketball court, indoor golf range.
Location: North central Seoul. Many large-city recreational activities available. Convenient public transportation system.

HOUSING:
Default: On-campus dormitory
Option: Off-campus rentals.
- Dormitory buildings locate within the campus.
Dormitory:
- Two occupants share a room.(personal Bed/Desk/Closet provided)
- Common restroom/ shower room on each floor.
- Exchange students get assigned on-campus housing upon request.
- Dormitory reservation is arranged by International Center
- Cost 400,000 Korean won per semester (approx. US$400.00) assumed by KAIST

Off-Campus: This option is not recommended for visiting exchange students although it is available. Off campus housing is much more expensive.
(avg. 500,000-600,000 Korean Won per month)

VISA/IMMIGRATION:
- Strongly recommend to receive a student visa in your departing country at the local Korean Embassy.
- Students receive ‘certificate of admission’ for the visa application around two months before departure.

BANKING:
- Students typically open a bank account upon arrival at the on-campus bank branch.
- English service available through off-campus branch (will make a visit during orientation)

APPLICATION MATERIALS:
- Completed application form
- Curriculum vitae / resume
- Transcripts
- Letter of recommendation
- Study plan / purpose essay
- TOEFL score (For students from non-English speaking countries)
- 2 passport-sized photographs

LIVING EXPENSES (estimated):
Dormitory or housing expense : US $400/ semester
Meals and food (US$ 350/month x 4 months): US $ 1,400
Personal and incidental allowances (US$ 350/month X 4 months): US $ 1,400
TOTAL (APPROXIMATE): US $ 4,400

On-campus Housing Scholarship for Exchange Students
Opportunity Offered (Min. GPA to apply:3.2 on 4.0 basis)

PRE-DEPARTURE INFORMATION
Before you depart for Korea, please inform the International Center of travel plans.
Transportation information will be provided.

What to Bring:
- 2 passport-sized photos for student ID & Foreign Registration Card.
- Korea has four distinct seasons. Please prepare appropriate clothing for the semester you’re participating. (Temperature: Average afternoon)
  Fall : Mid. Sep. ~ Nov. (13C/55F)
  Winter : Dec. ~ Feb. (5C/41F)
- Classroom attire: Informal and casual. Shorts and slippers however are not allowed in the classroom. We recommend that you bring a business suit for meetings and interviews, if applicable.

- KAIST Business School has a weight room and tennis courts so bring sports shoes and swimsuits. Mountain climbing is also very popular.

- Most KAIST Business School students own a laptop computer. But PC rooms for students are located on every floor.

- **Electricity**: 220V/60A.

**UPON ARRIVAL:**
- Dormitory: Check-in to assigned dormitory room to confirm the arrival.
- Mentors: meet / contact Korean student “mentor” to begin an informal orientation.
- Orientation: Offered a week before the classes begin.
- Course registration: During the first week of classes.